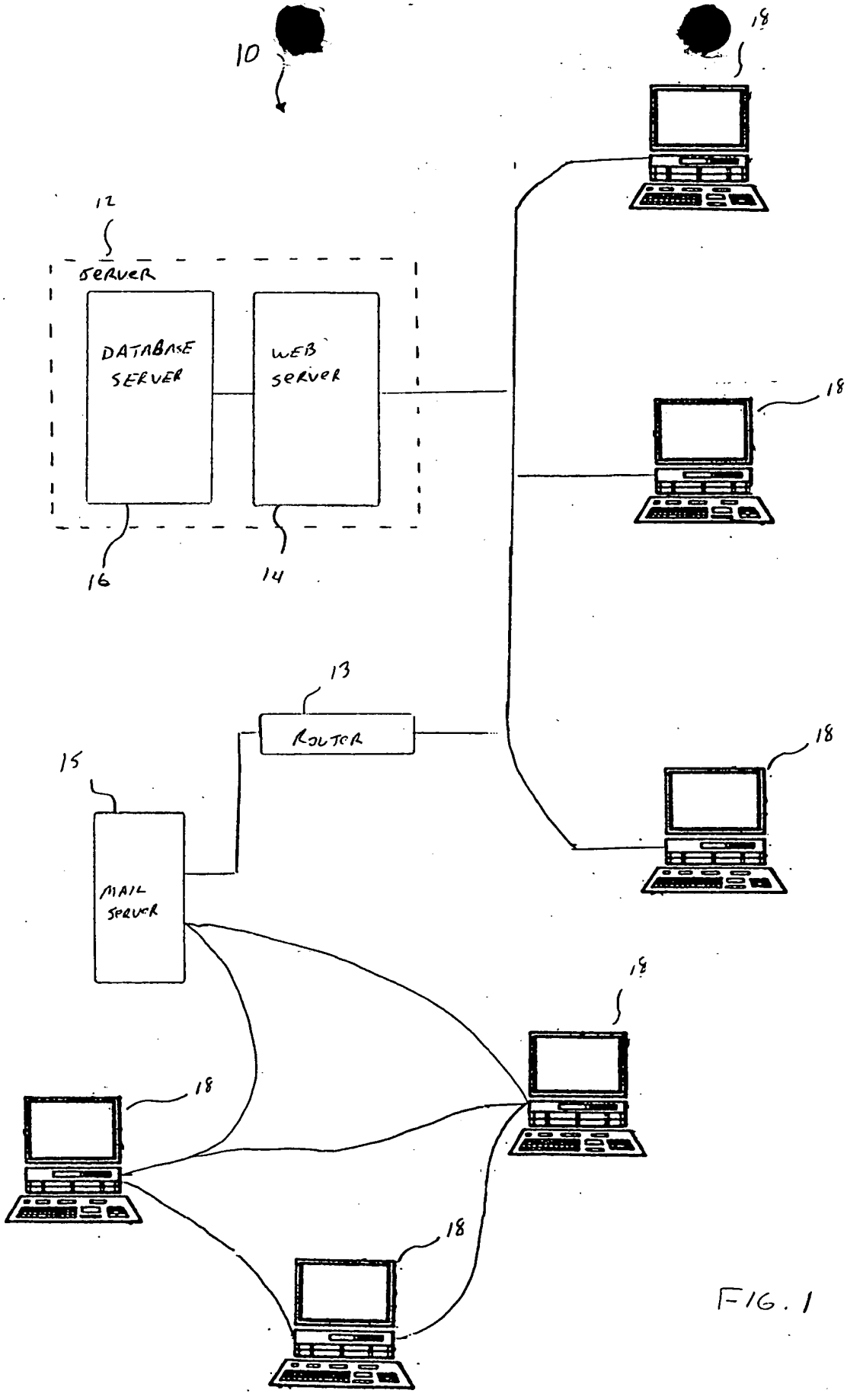


FIG. 1

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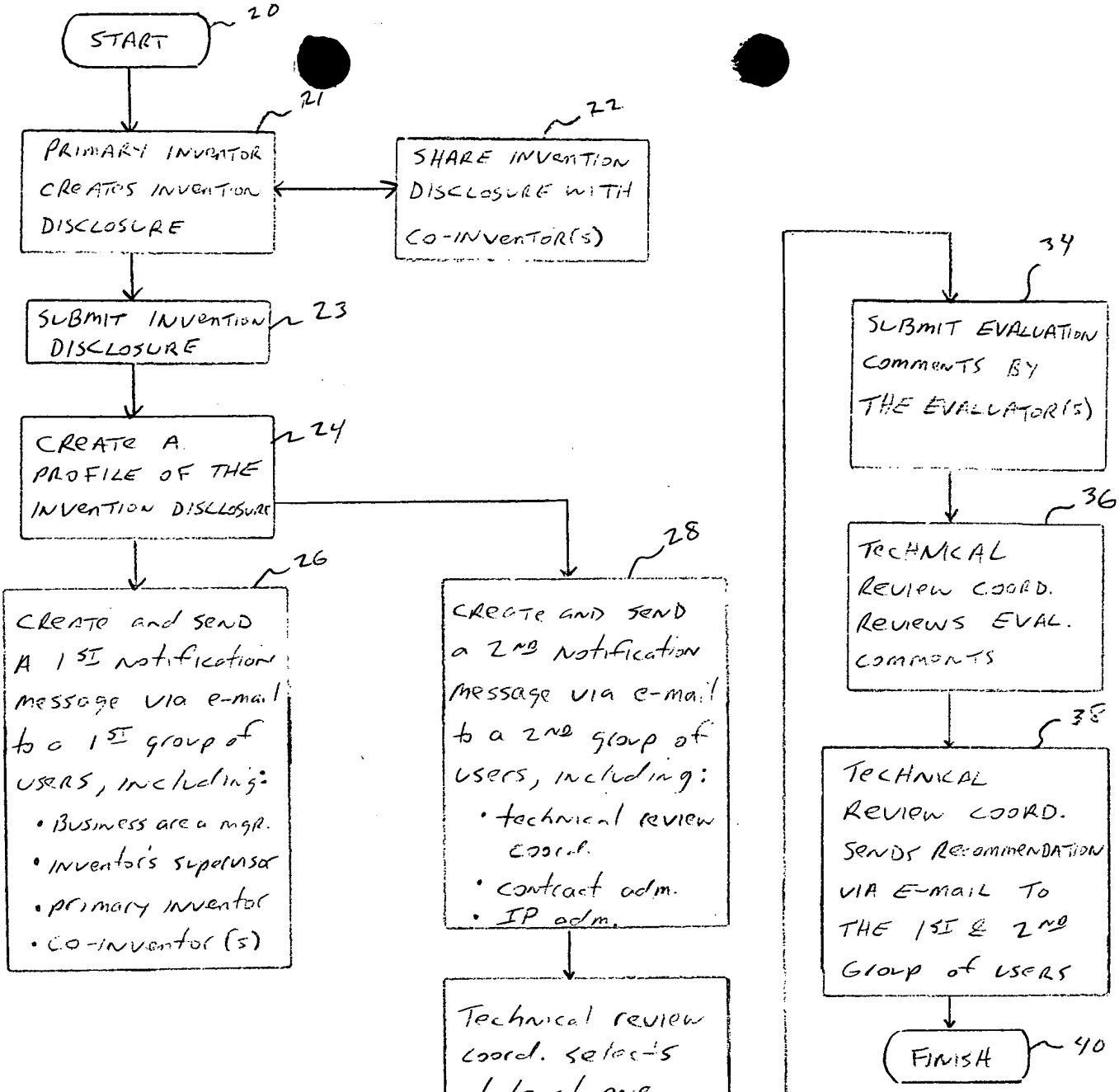
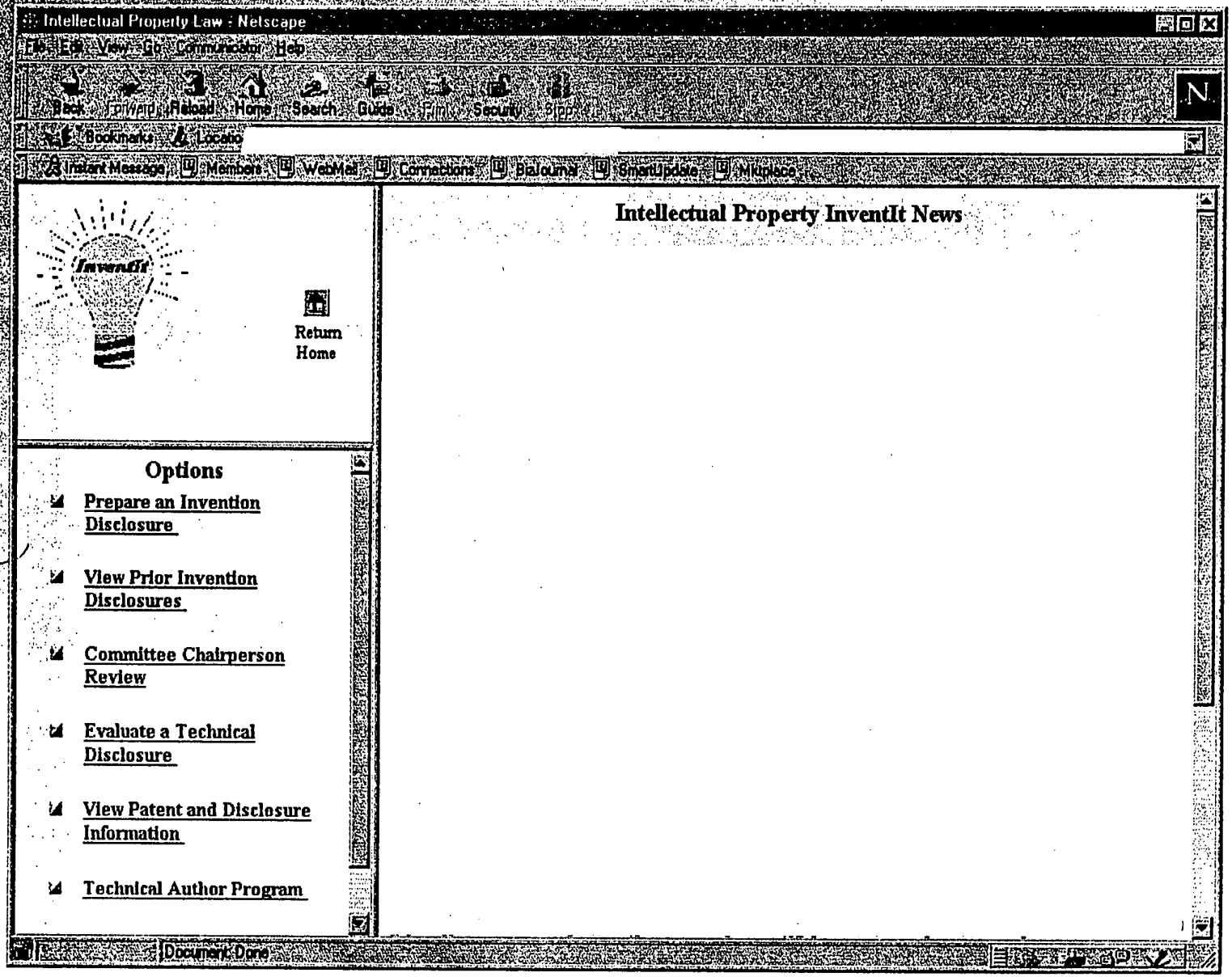

START
20
PRIMARY INVENTOR CREATES INVENTION DISCLOSURE
21
SHARE INVENTION DISCLOSURE WITH CO-INVENTOR(S)
22
SUBMIT INVENTION DISCLOSURE
23
CREATE A PROFILE OF THE INVENTION DISCLOSURE
24
CREATE and SEND A 1ST notification message via e-mail to a 1ST group of USERS, including:
• Business area mgr.
• Inventor's supervisor
• primary inventor
• co-inventor (s)
26
CREATE AND SEND a 2ND notification message via e-mail to a 2ND group of users, including:
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• contract adm.
• IP adm.
28
Technical review coord. selects at least one evaluator to review and evaluate the invention disclosure
30
Create and send a 3rd notification message via e-mail to the selected evaluator(s) with a hyperlink to the invention disclosure
32
SUBMIT EVALUATION COMMENTS BY THE EVALUATOR(S)
34
TECHNICAL REVIEW COORD. REVIEWS EVAL. COMMENTS
36
TECHNICAL REVIEW COORD. SENDS RECOMMENDATION VIA E-MAIL TO THE 1ST & 2ND GROUP of USERS
38
FINISH
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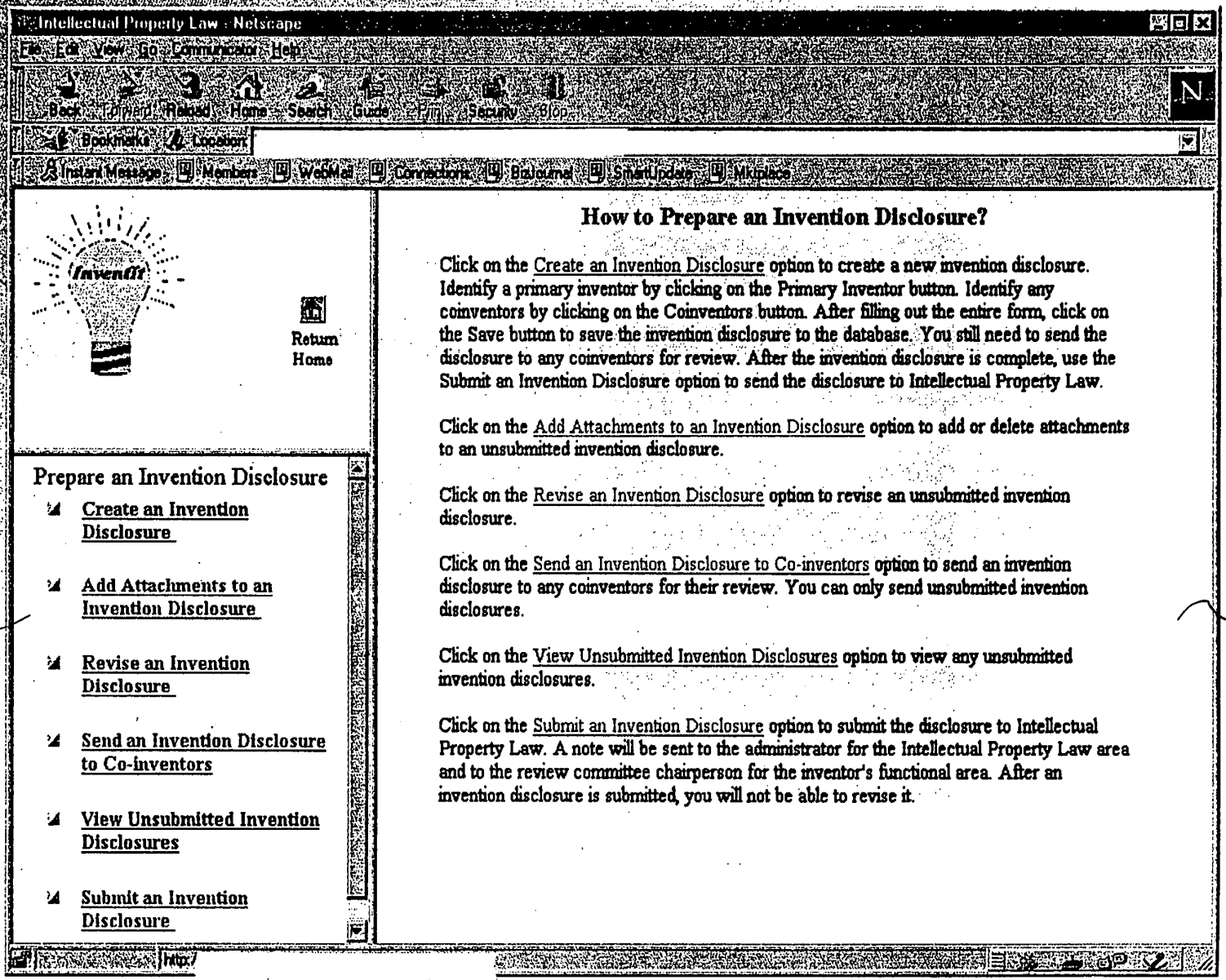
FIG. 2



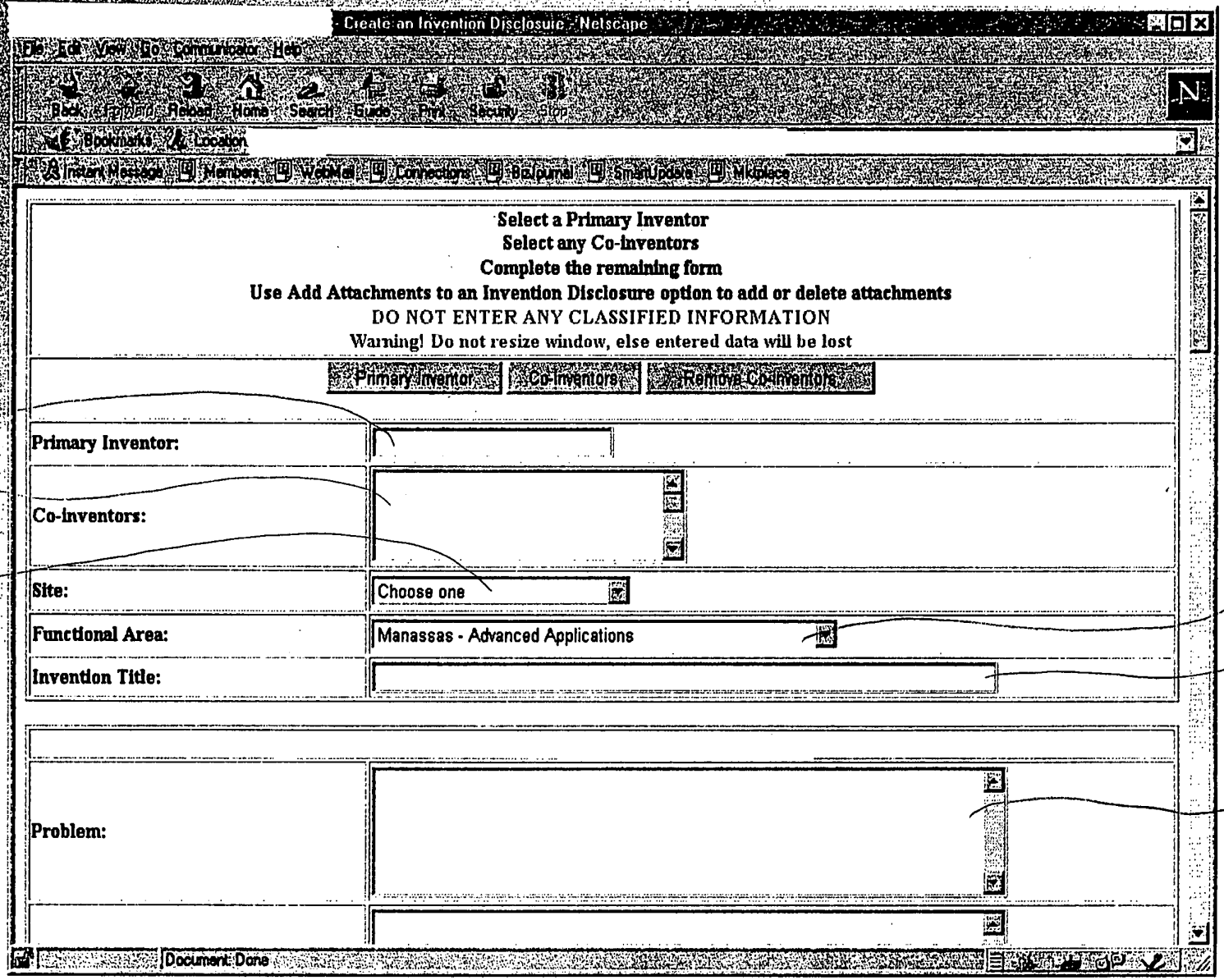
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Prepare an Invention Disclosure



Invention Disclosure Form



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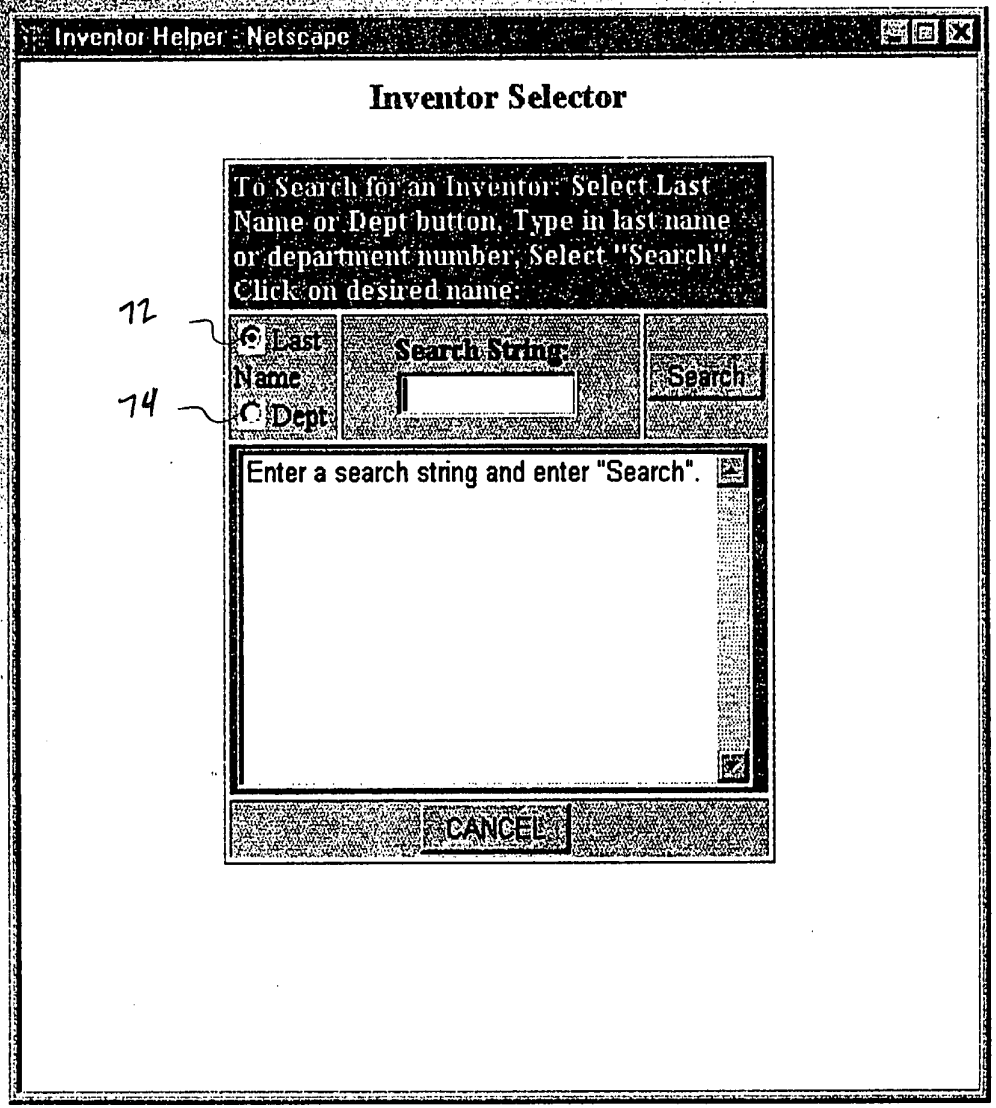
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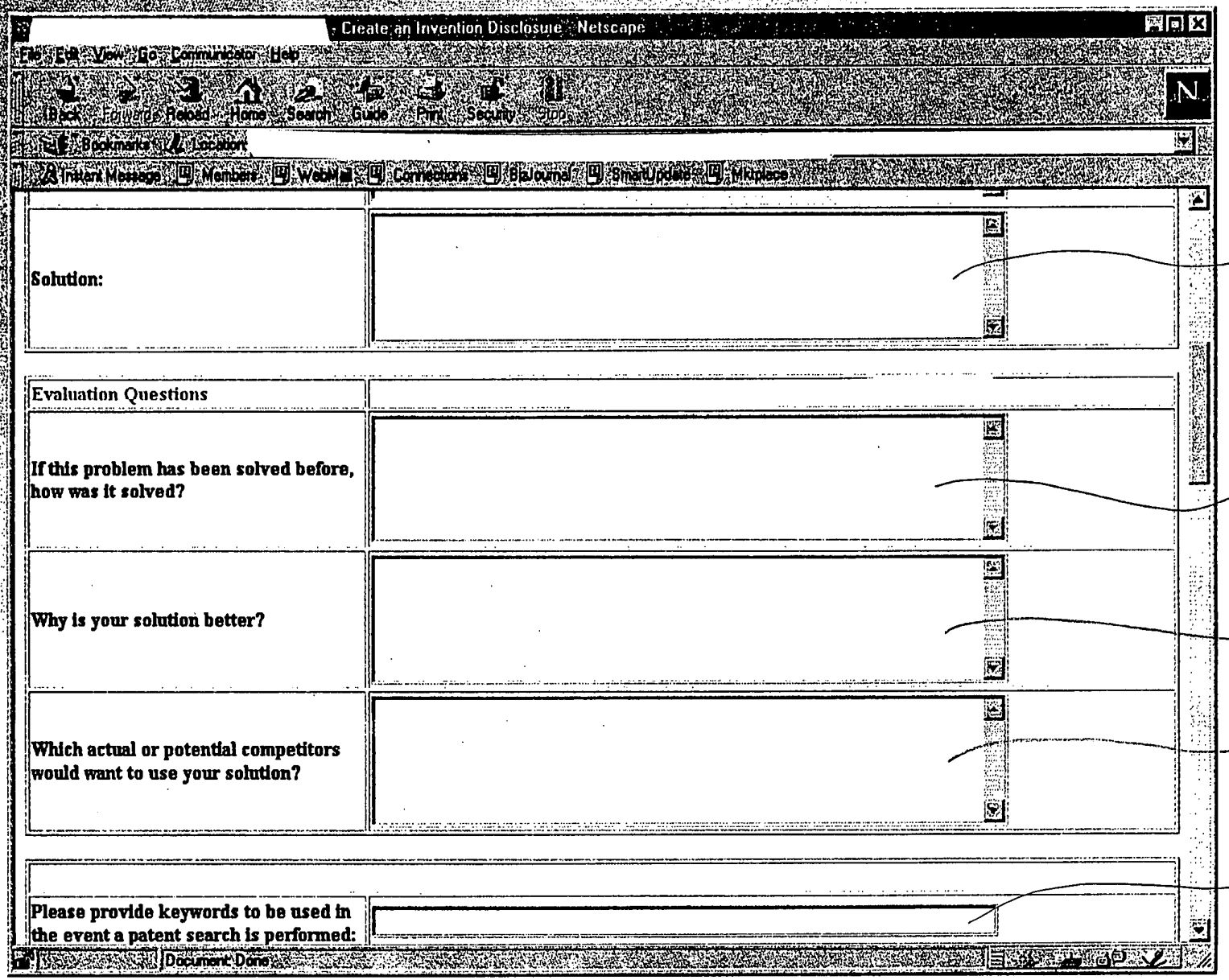
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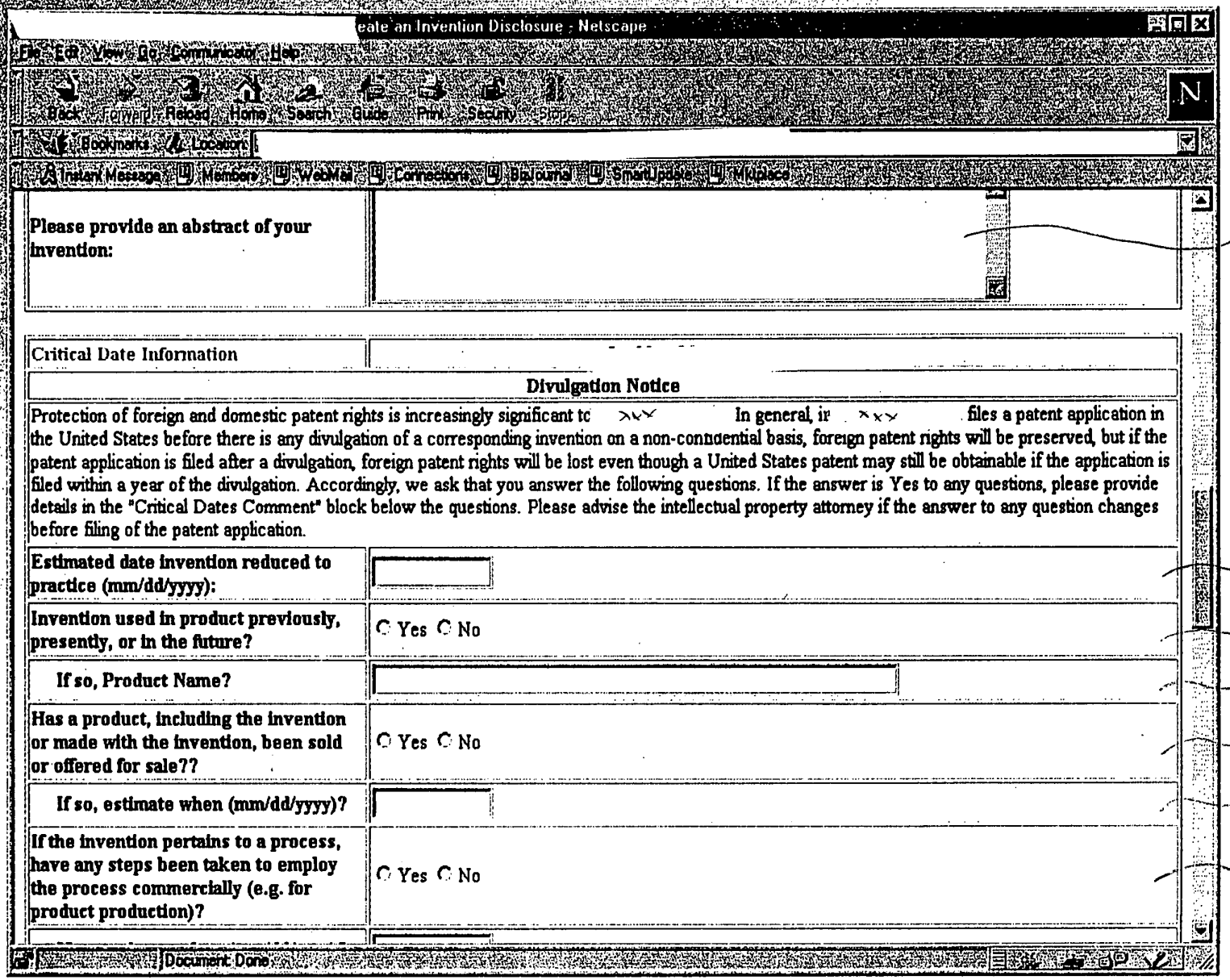
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Invention Disclosure Form continued



82

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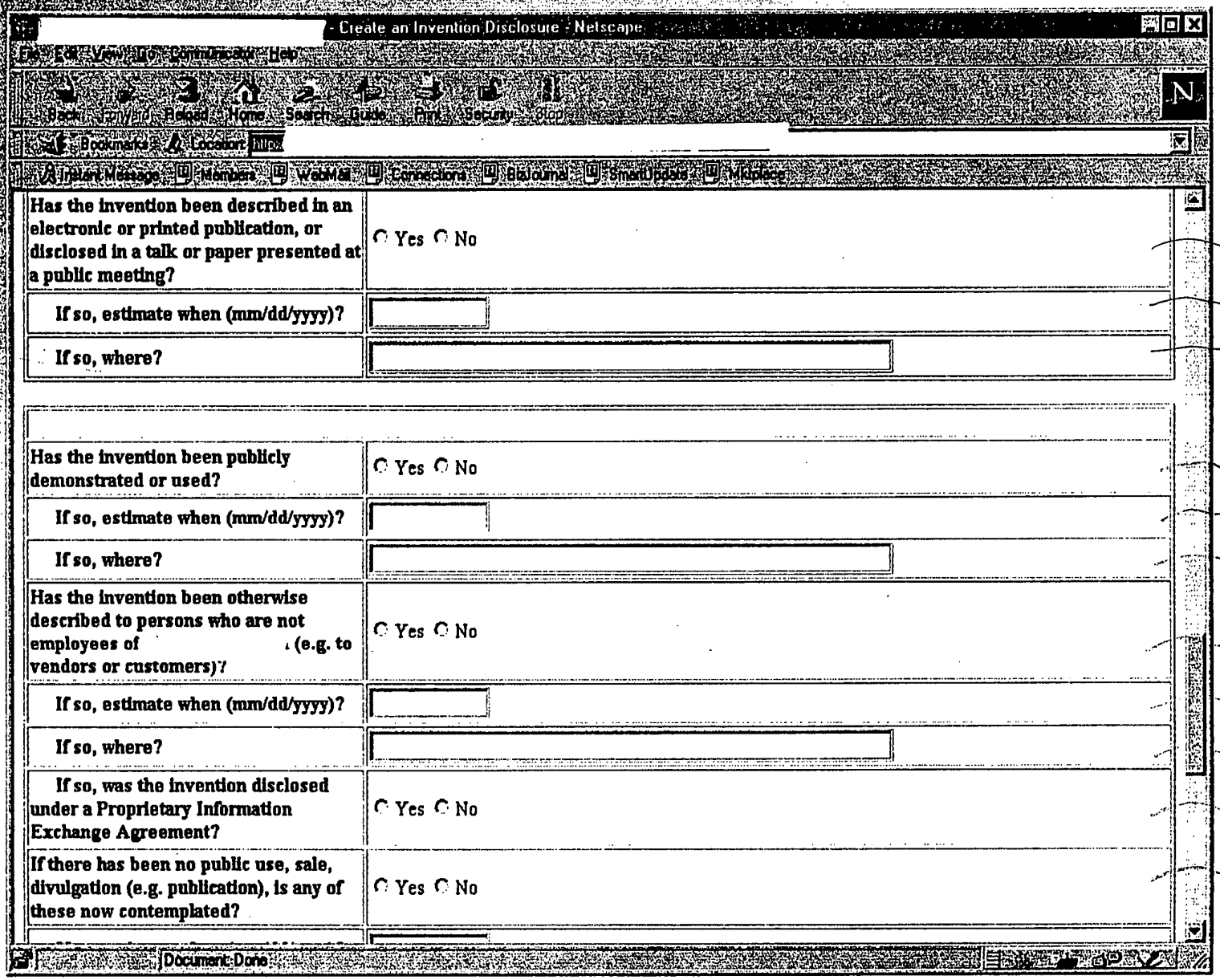
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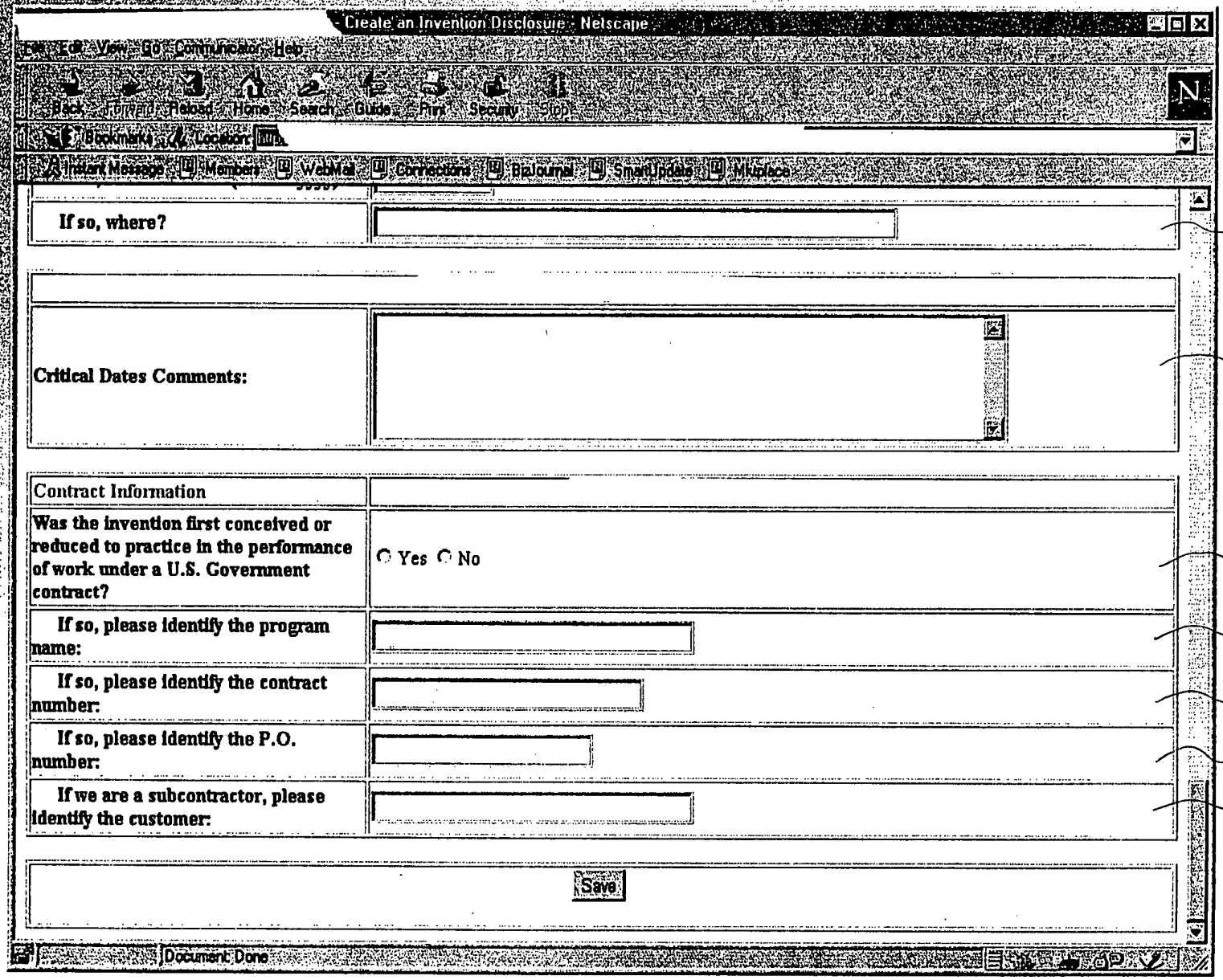
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86i

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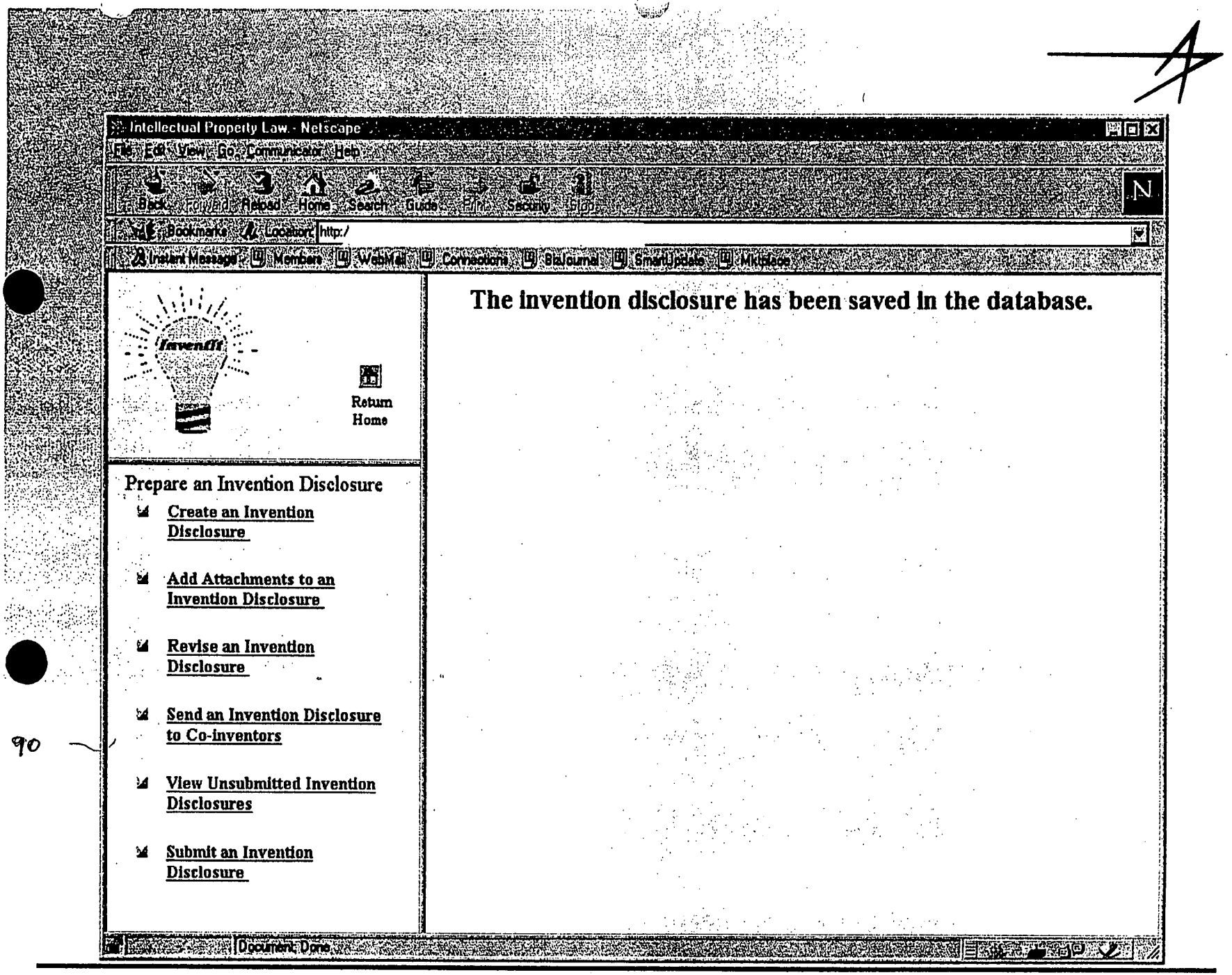
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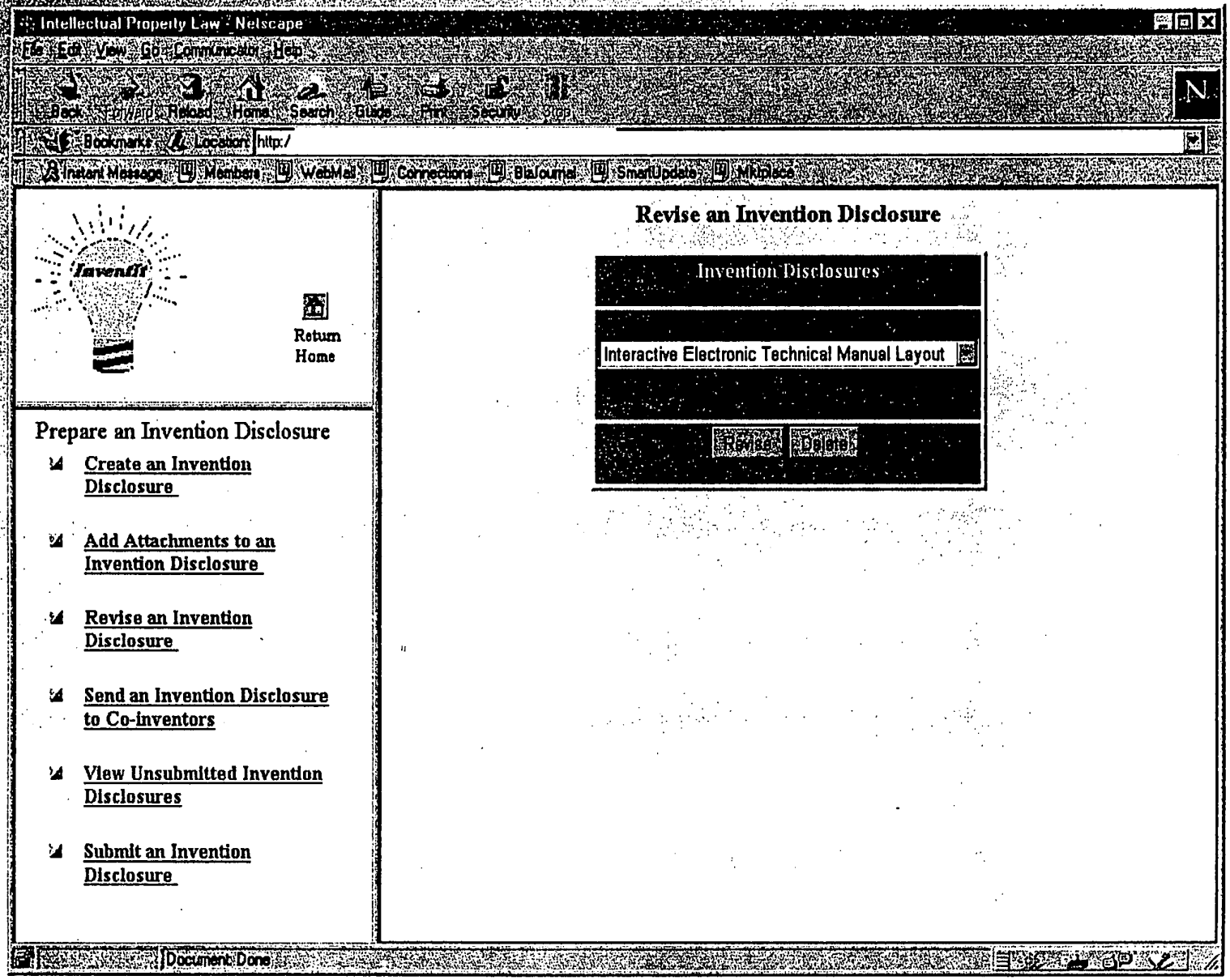
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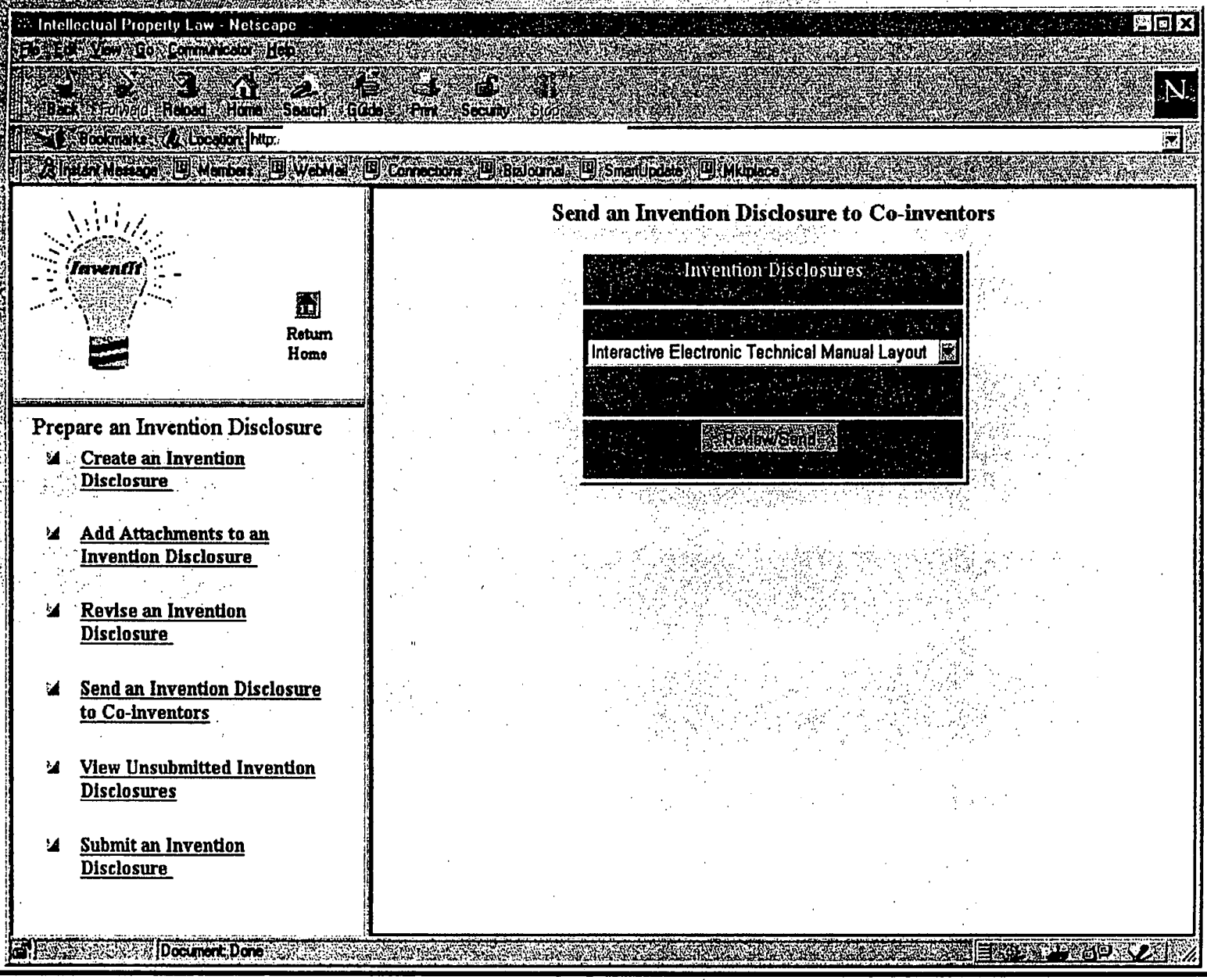

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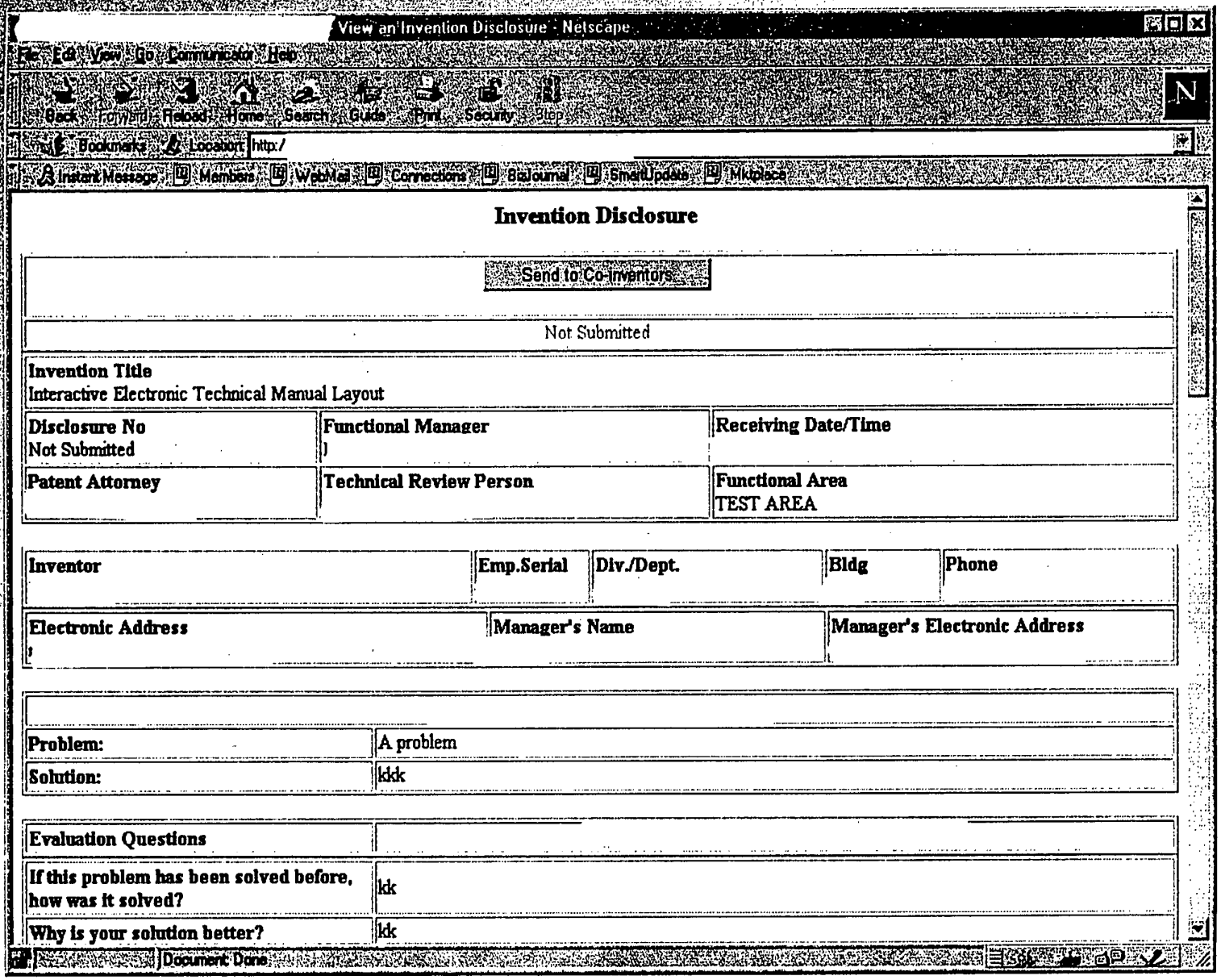
Revise an Invention Disclosure



Send an Invention Disclosure to Co-inventors



Invention Disclosure Form



Invention Disclosure

Send to Co-inventors

Not Submitted

Invention Title
Interactive Electronic Technical Manual Layout

Disclosure No	**Functional Manager**	**Receiving Date/Time**
Not Submitted	)	
Patent Attorney	**Technical Review Person**	**Functional Area**
		TEST AREA

Inventor	**Emp.Serial**	**Div./Dept.**	**Bldg**	**Phone**

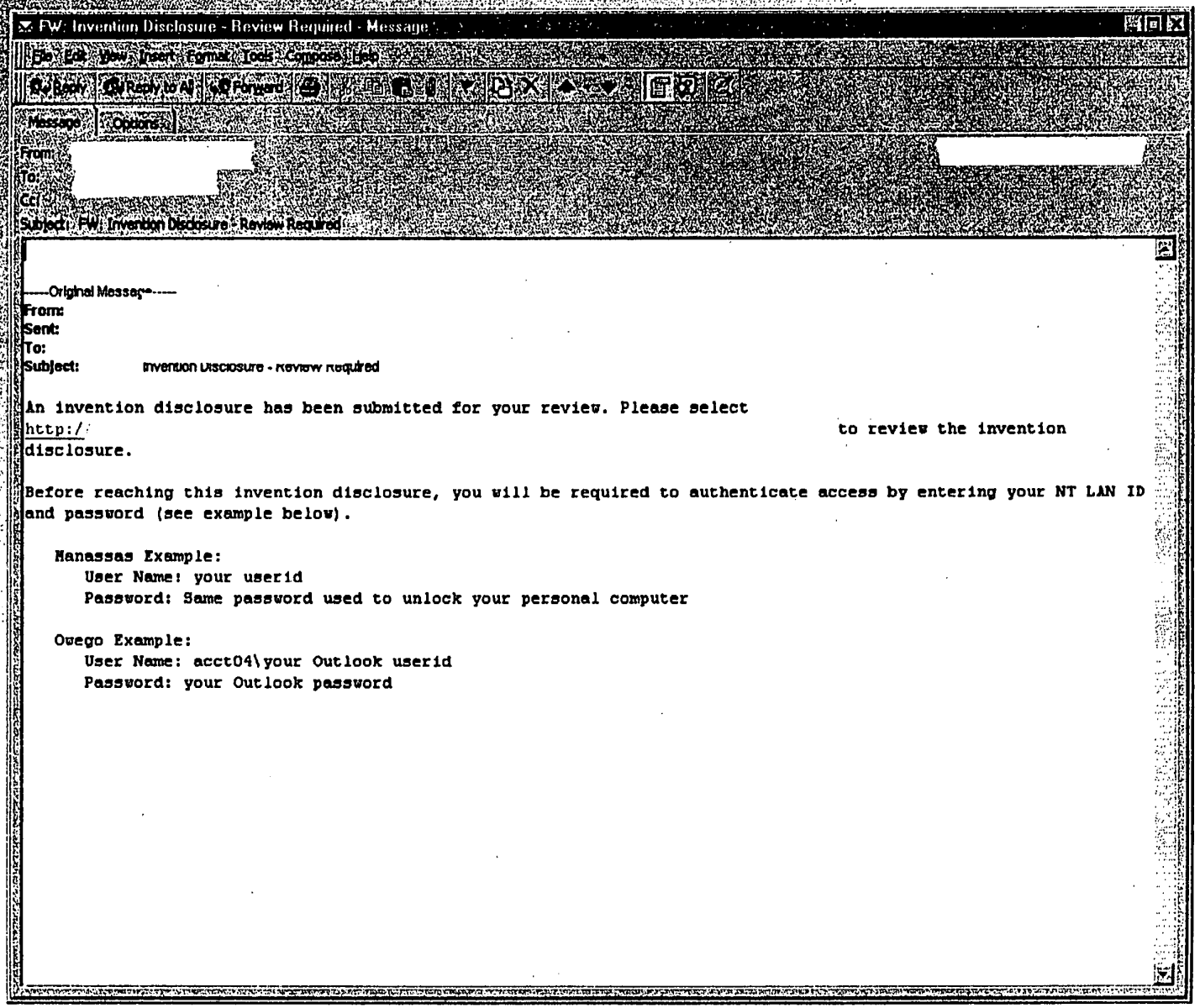
Electronic Address	**Manager's Name**	**Manager's Electronic Address**
!		

Problem:	A problem
Solution:	kkk

Evaluation Questions	
If this problem has been solved before, how was it solved?	kk
Why is your solution better?	kk

Document Done

Note to Co-inventors



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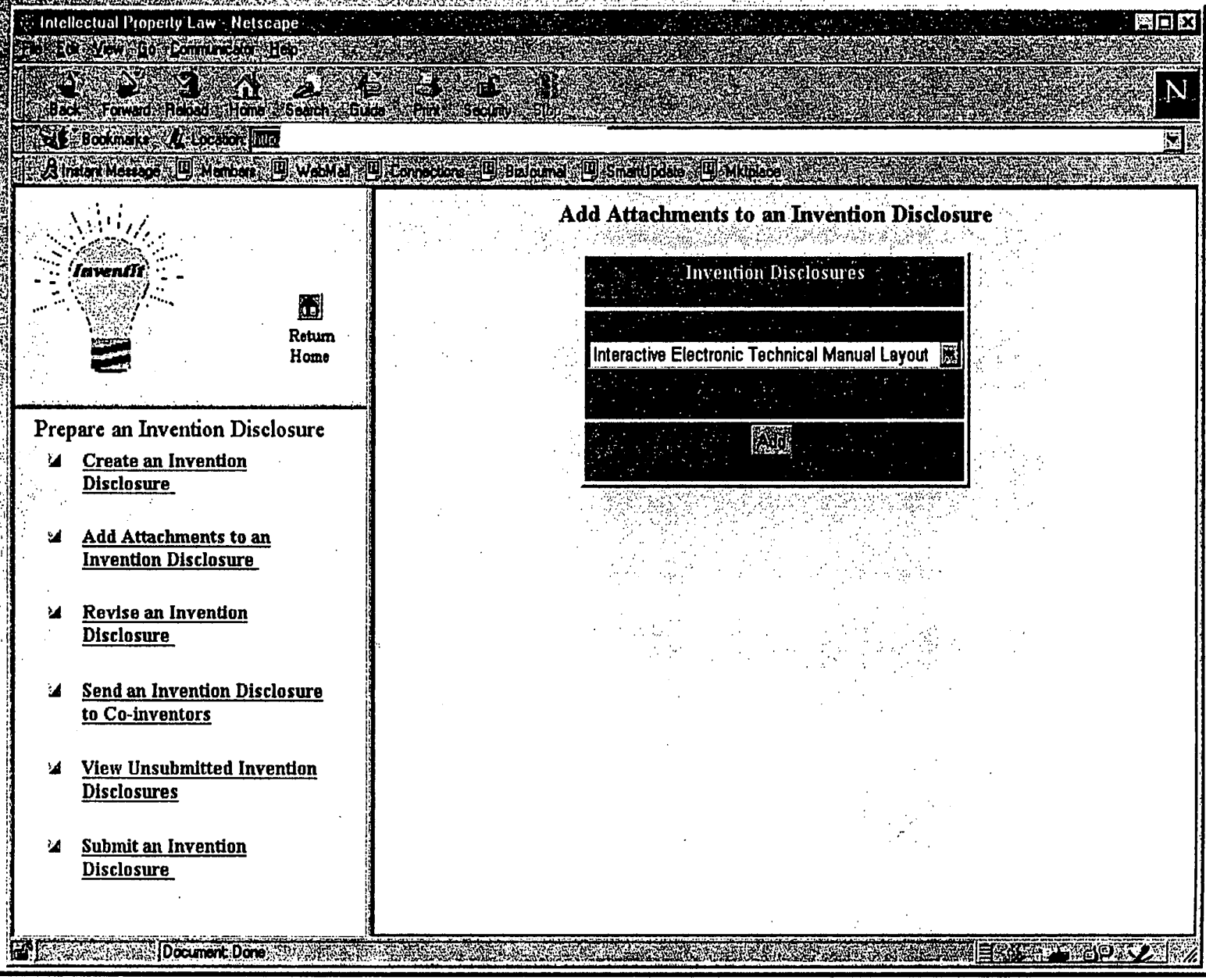
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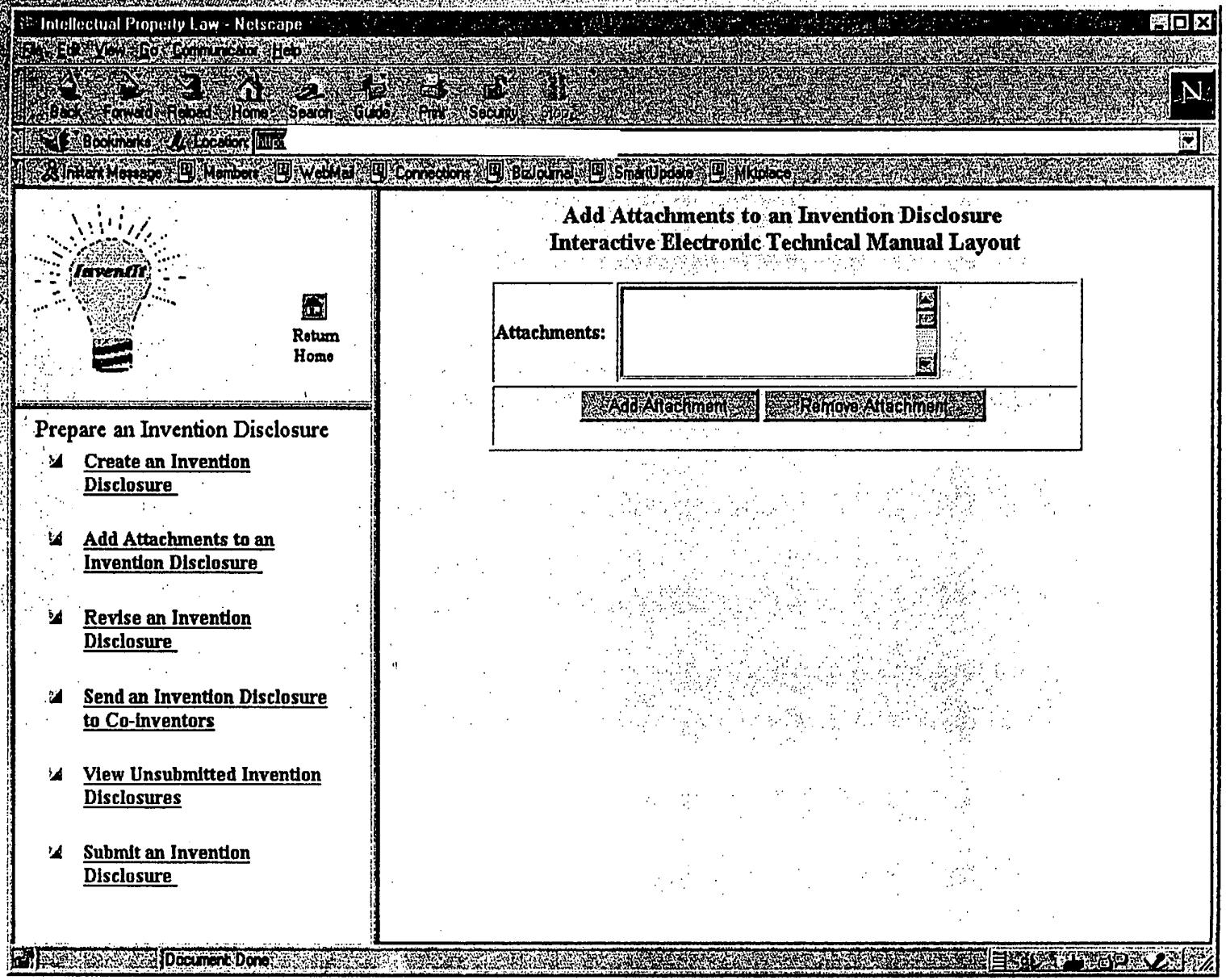
Manassas Example:
User Name: your userid
Password: Same password used to unlock your personal computer

Owego Example:
User Name: acct04\your Outlook userid
Password: your Outlook password

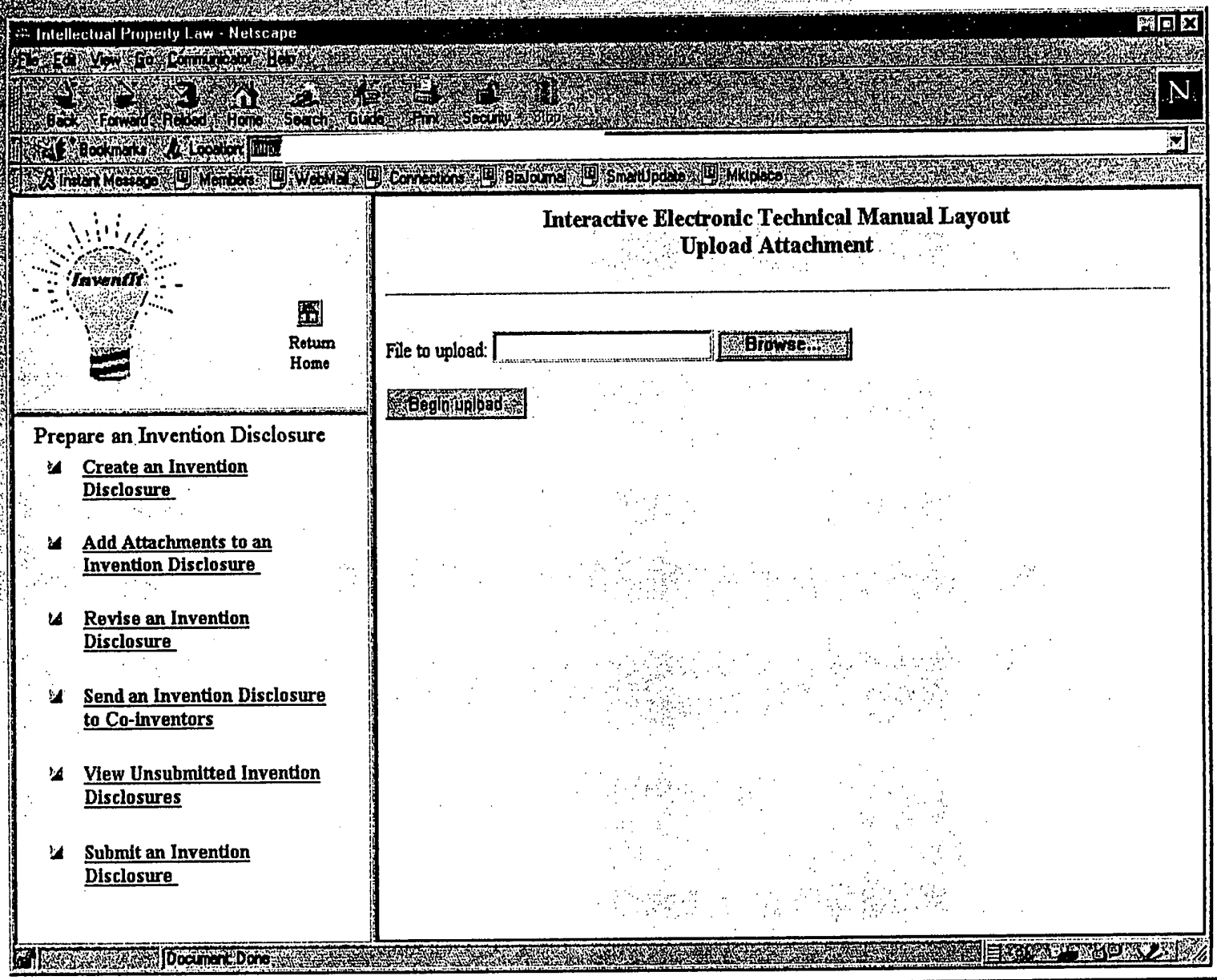
Add Attachments to an Invention Disclosure



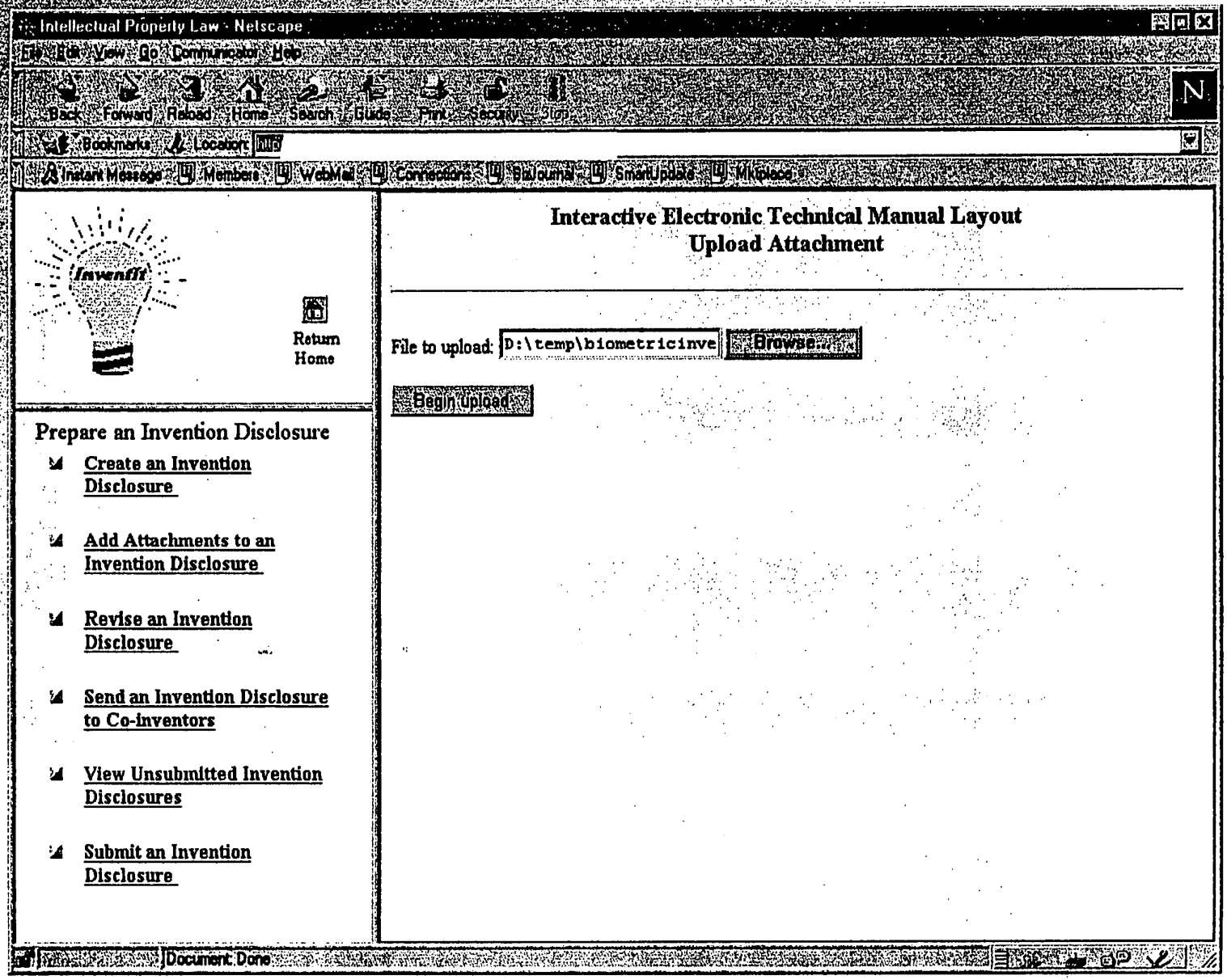
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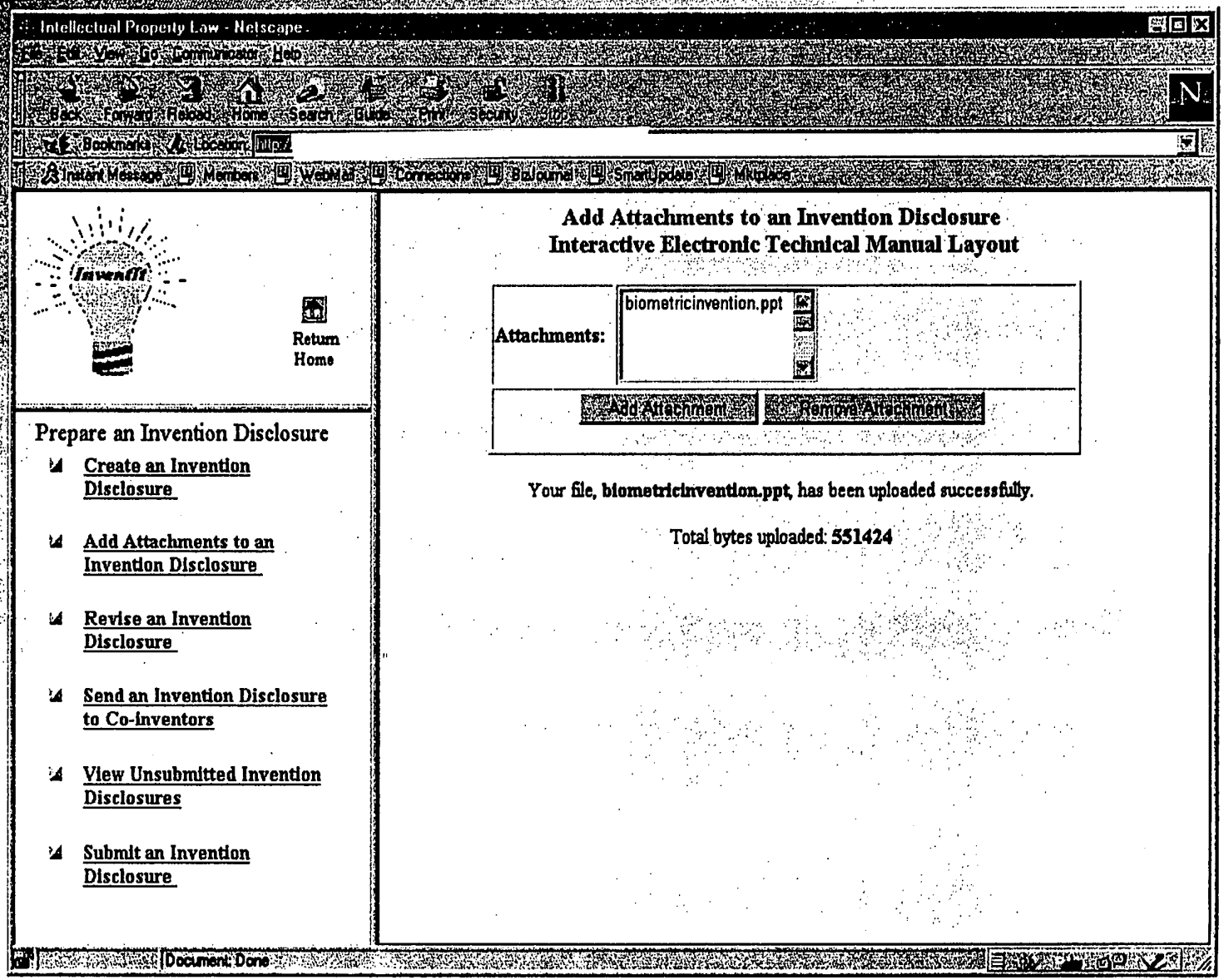
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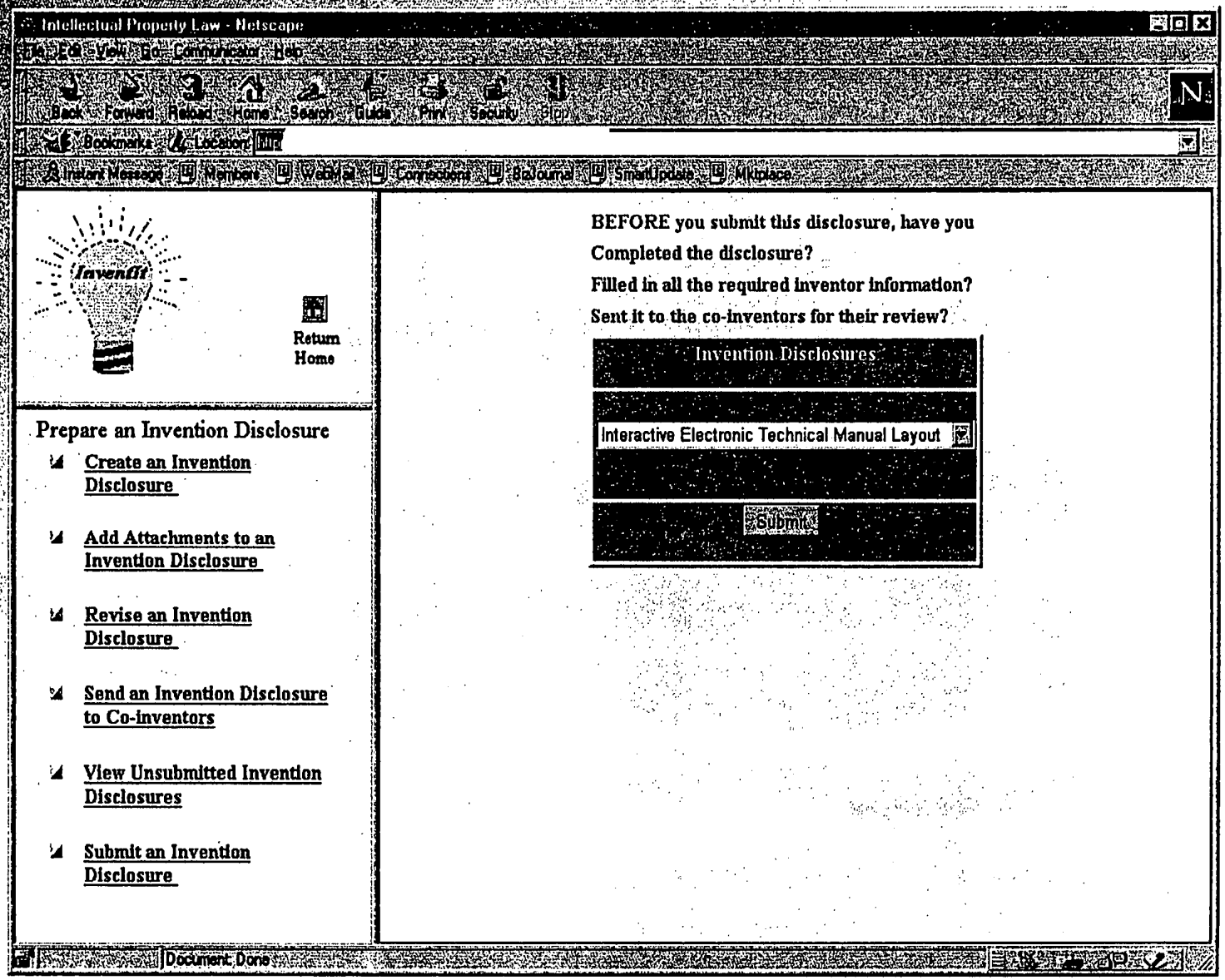
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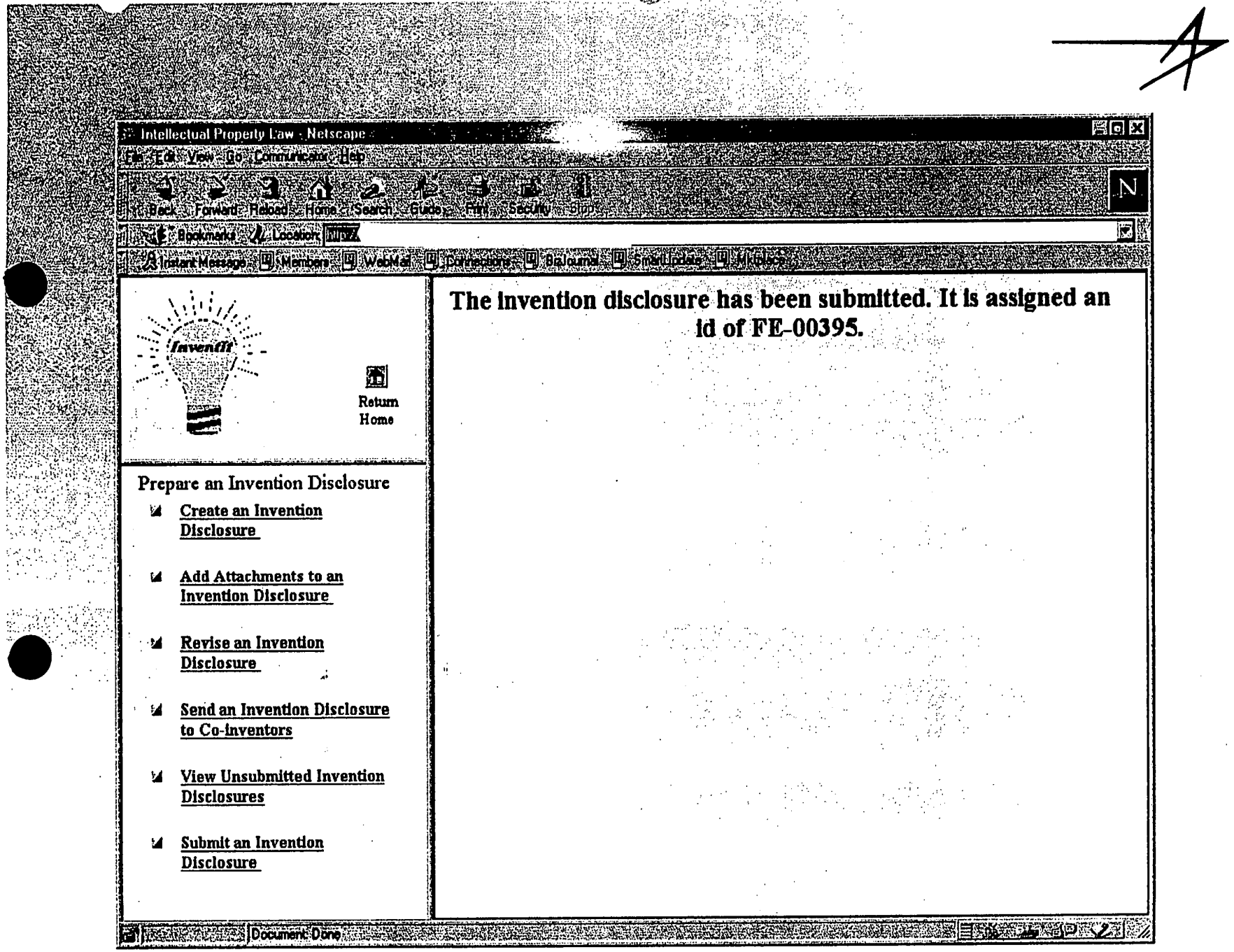


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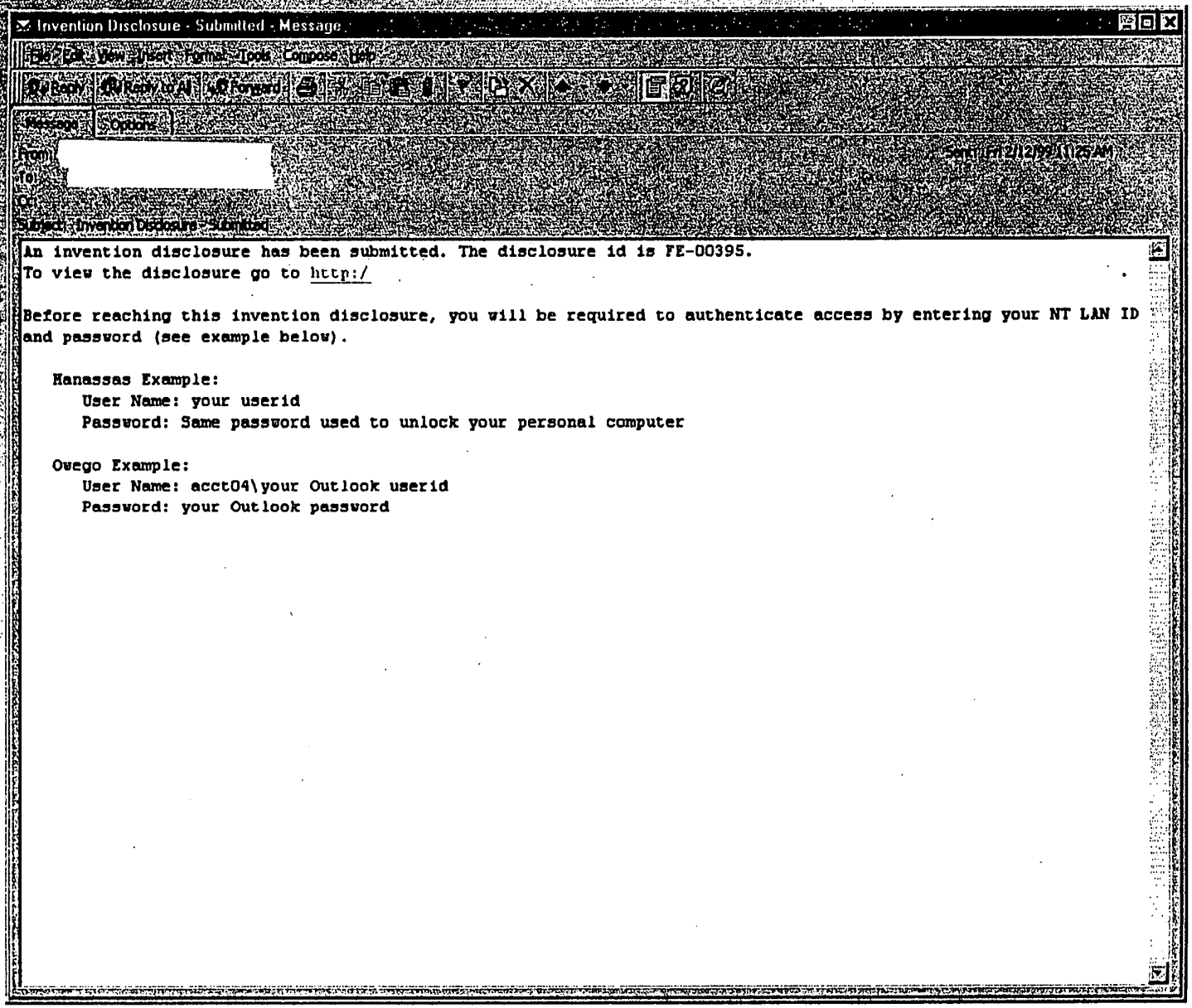


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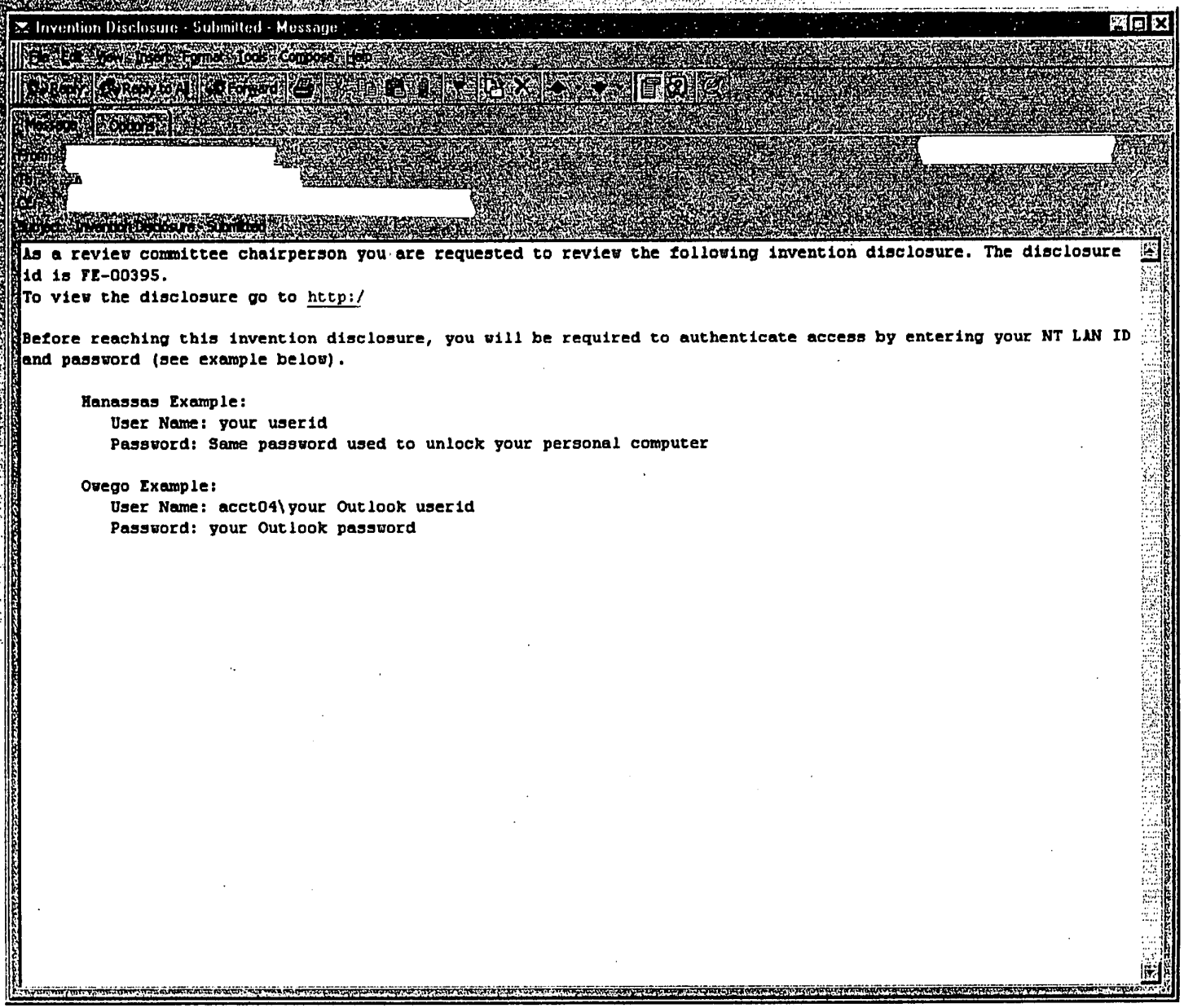



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The invention disclosure has been submitted. It is assigned an id of FE-00395.
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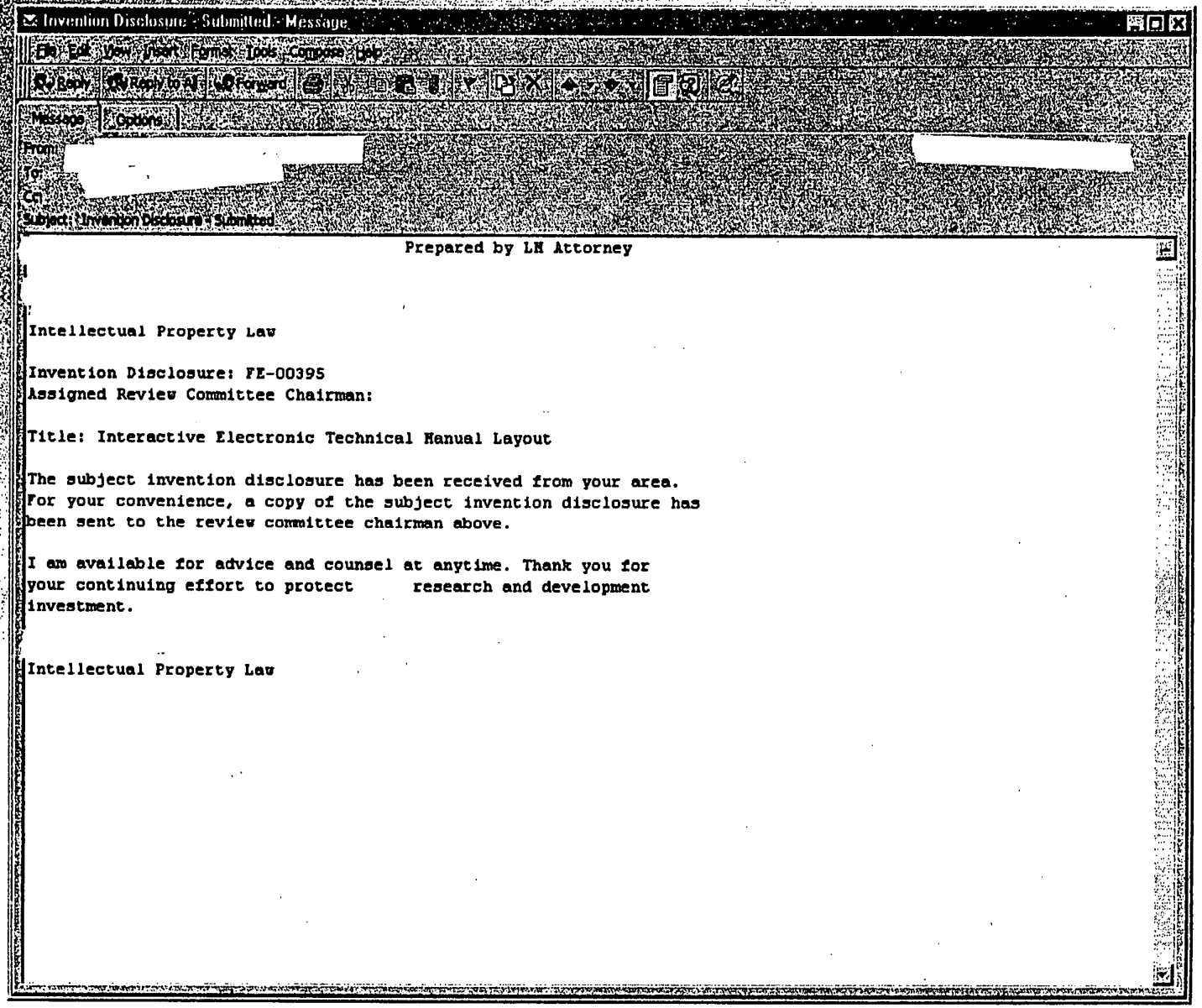
Administrator Note



Review Committee Chairperson Note



Functional Manager Note



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To:

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Subject: Invention Disclosure - Submitted

Prepared by LH Attorney

Intellectual Property Law

Invention Disclosure: FE-00395
Assigned Review Committee Chairman:

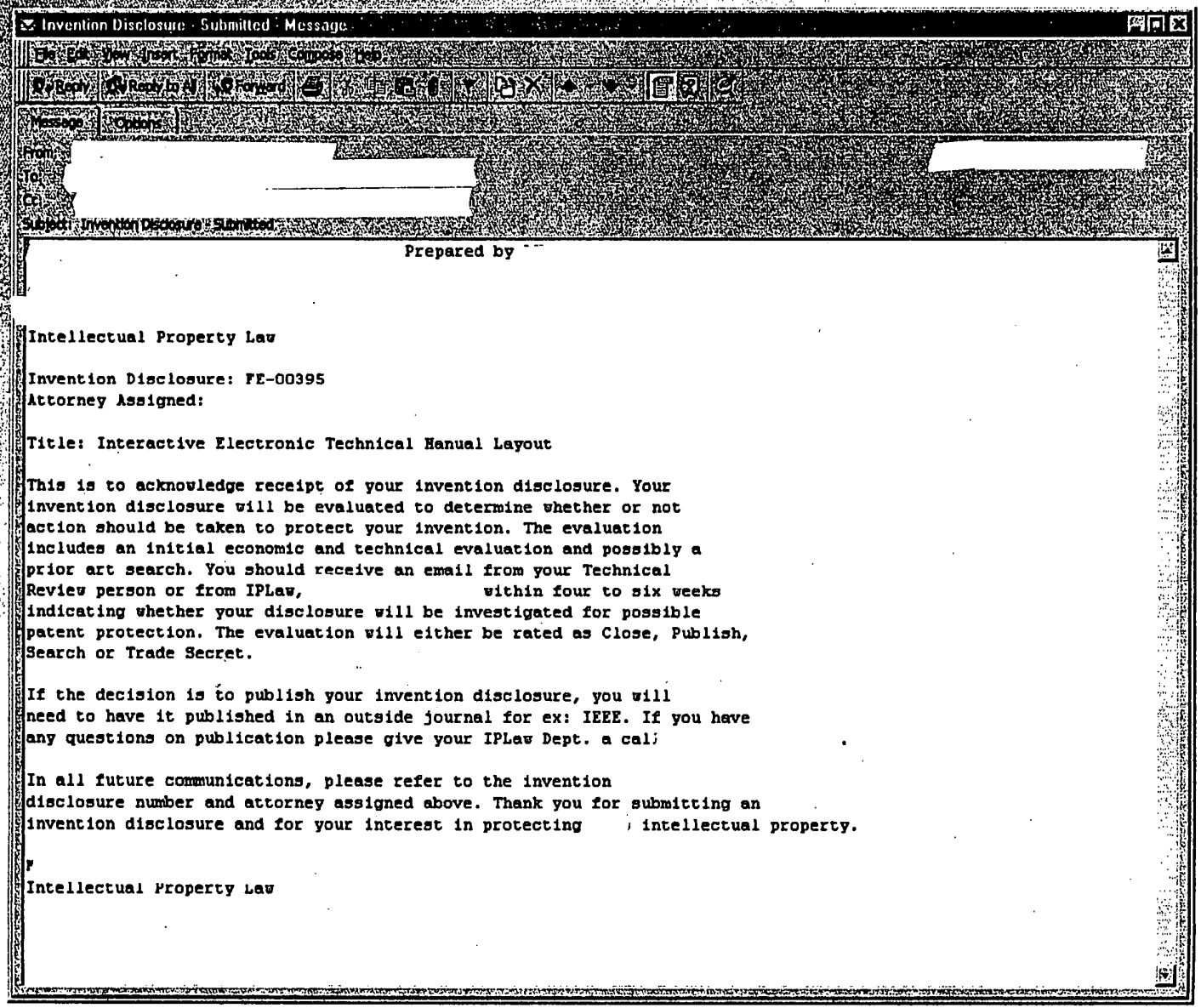
Title: Interactive Electronic Technical Manual Layout

The subject invention disclosure has been received from your area. For your convenience, a copy of the subject invention disclosure has been sent to the review committee chairman above.

I am available for advice and counsel at anytime. Thank you for your continuing effort to protect research and development investment.

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Inventor(s) Note



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Invention Disclosure: FE-00395
Attorney Assigned:

Title: Interactive Electronic Technical Manual Layout

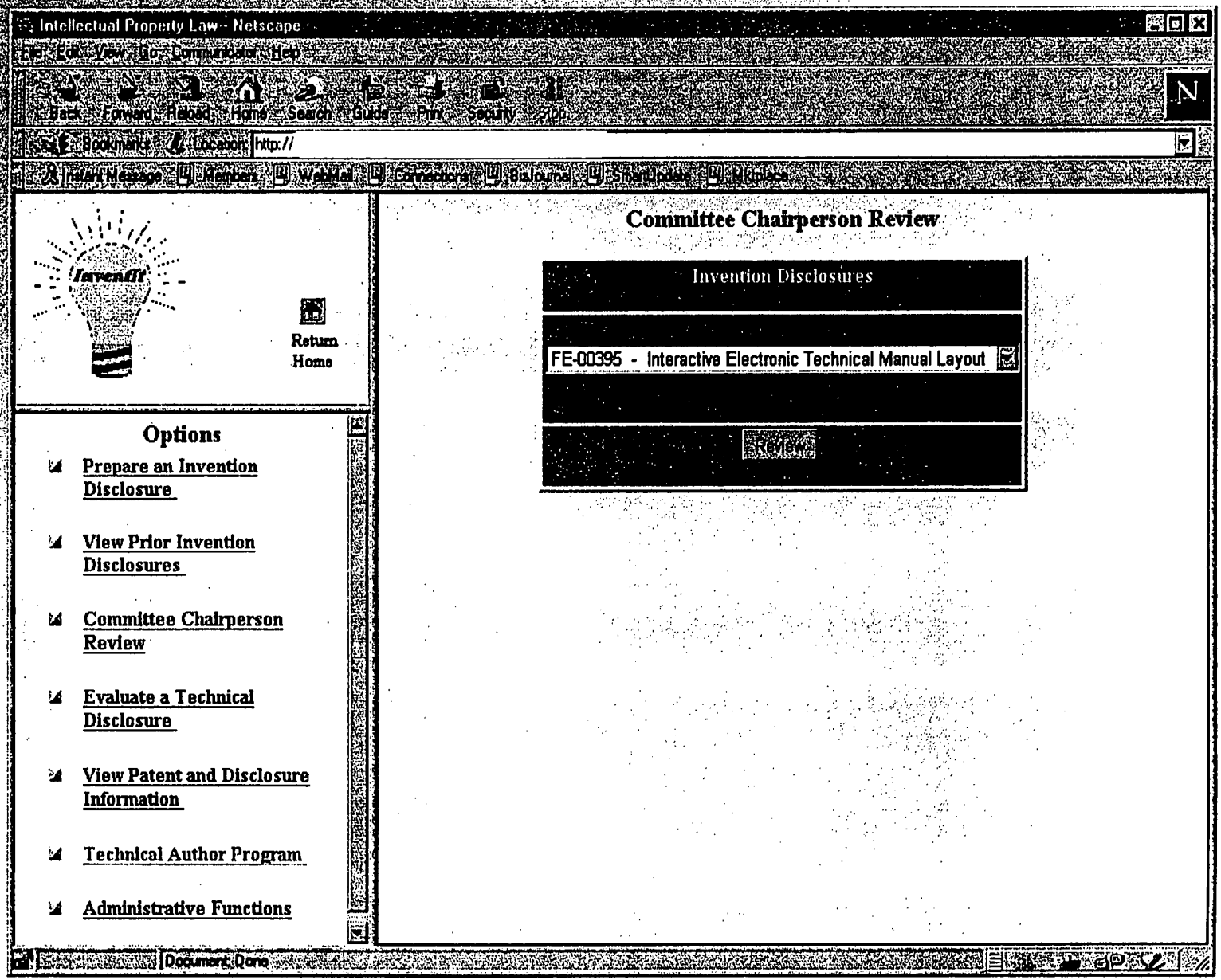
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If the decision is to publish your invention disclosure, you will need to have it published in an outside journal for ex: IEEE. If you have any questions on publication please give your IPLaw Dept. a cal;

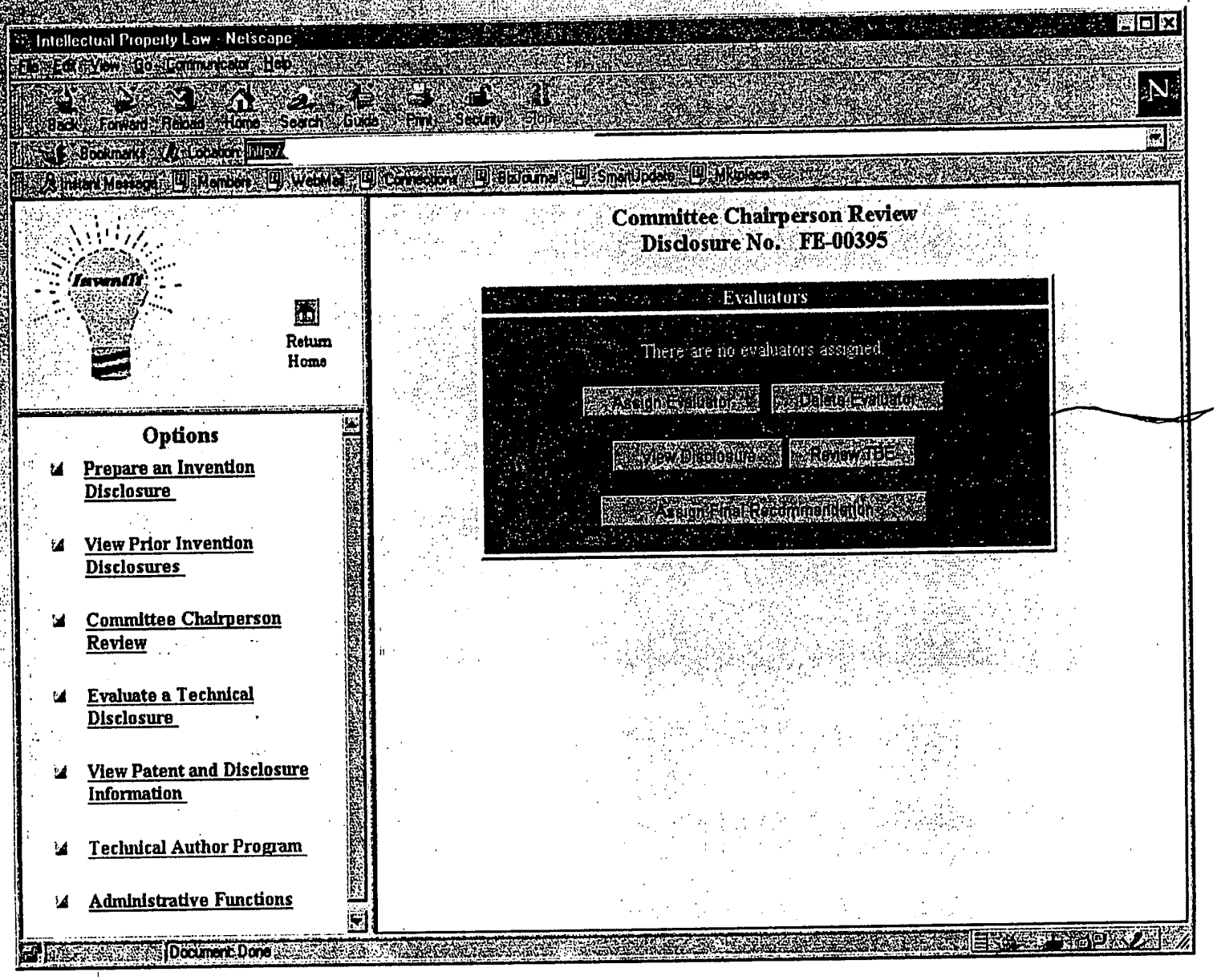
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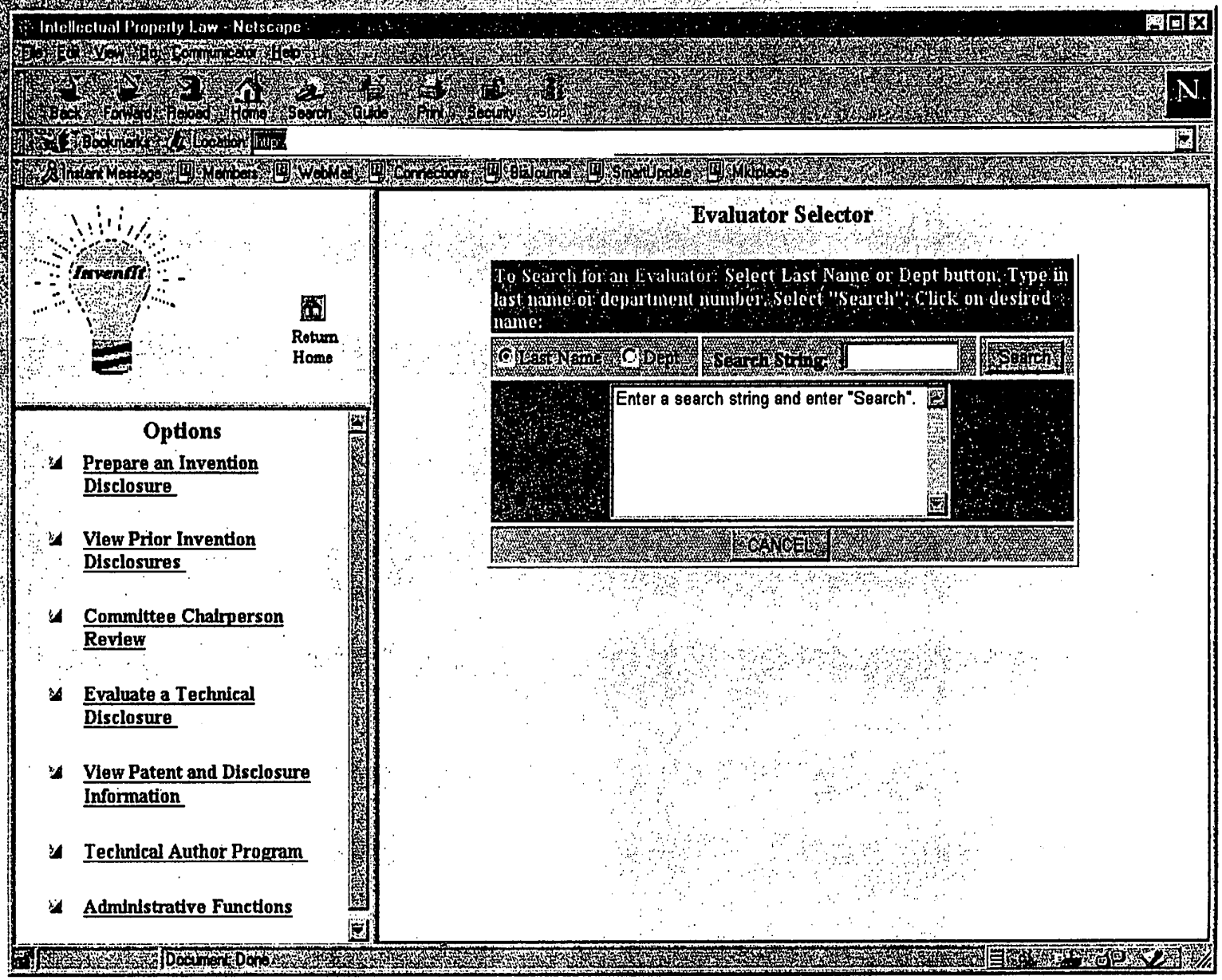
Committee Chairperson Review



Committee Chairperson Review continued



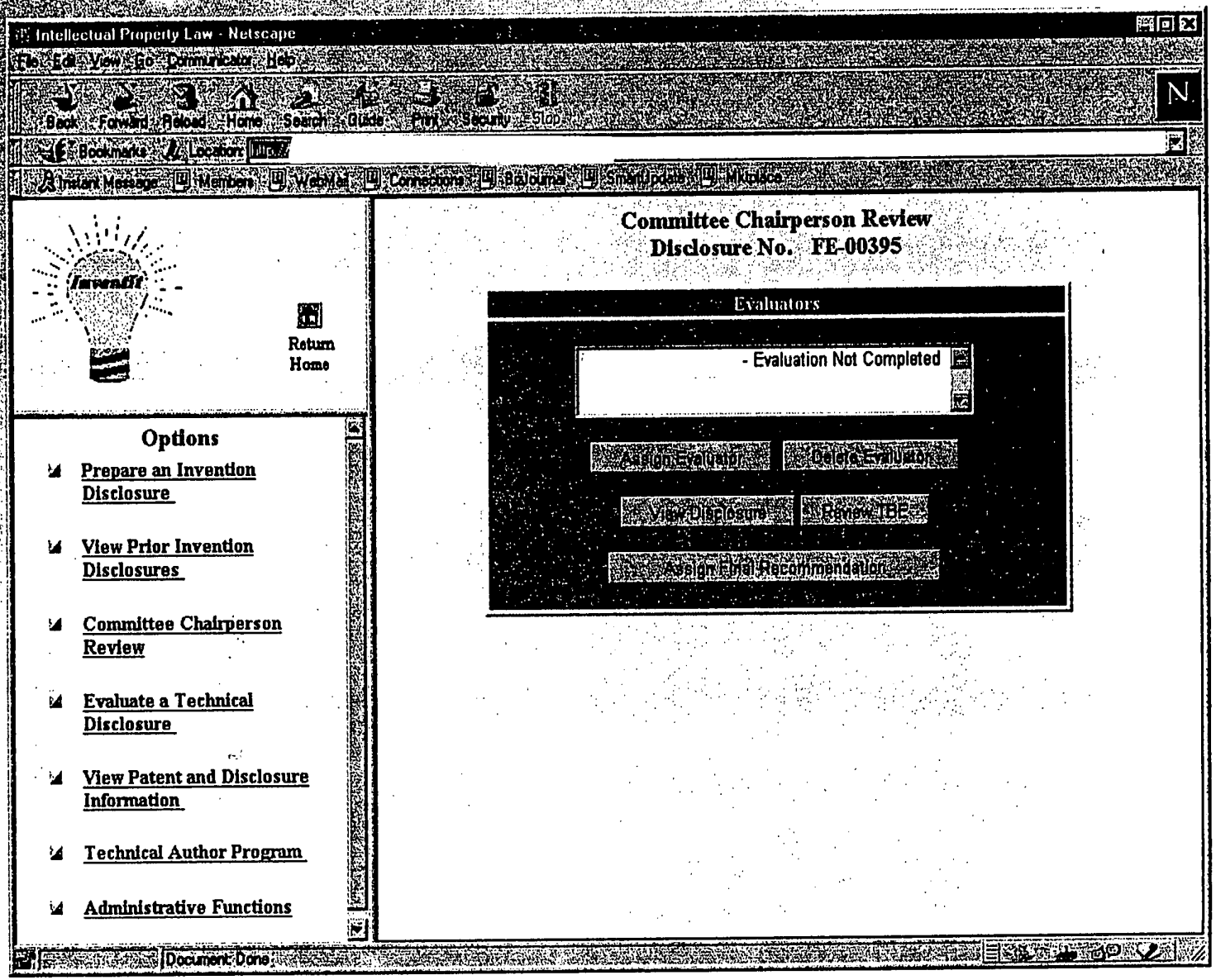
Assigning an Evaluator



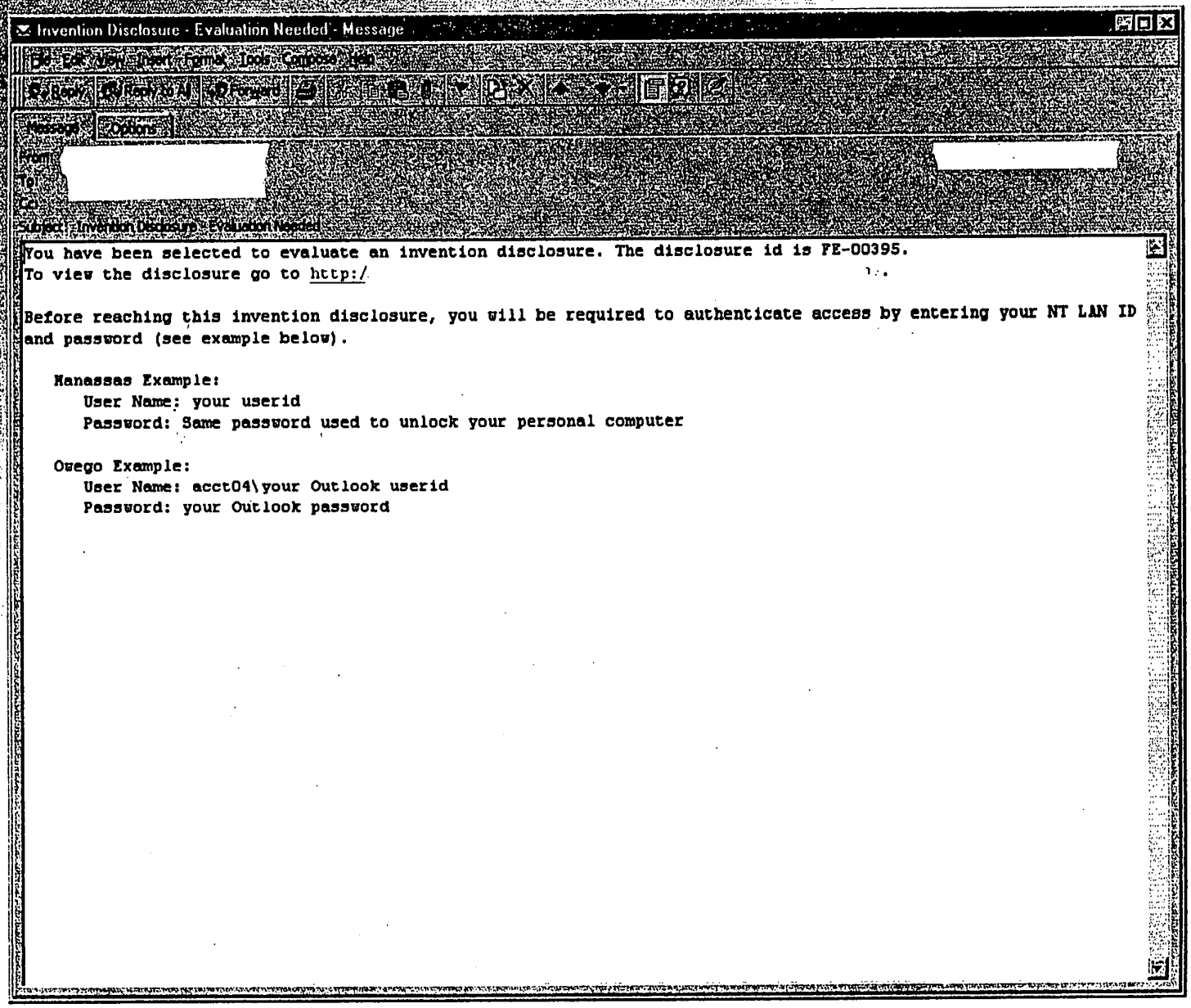
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FIG. 29

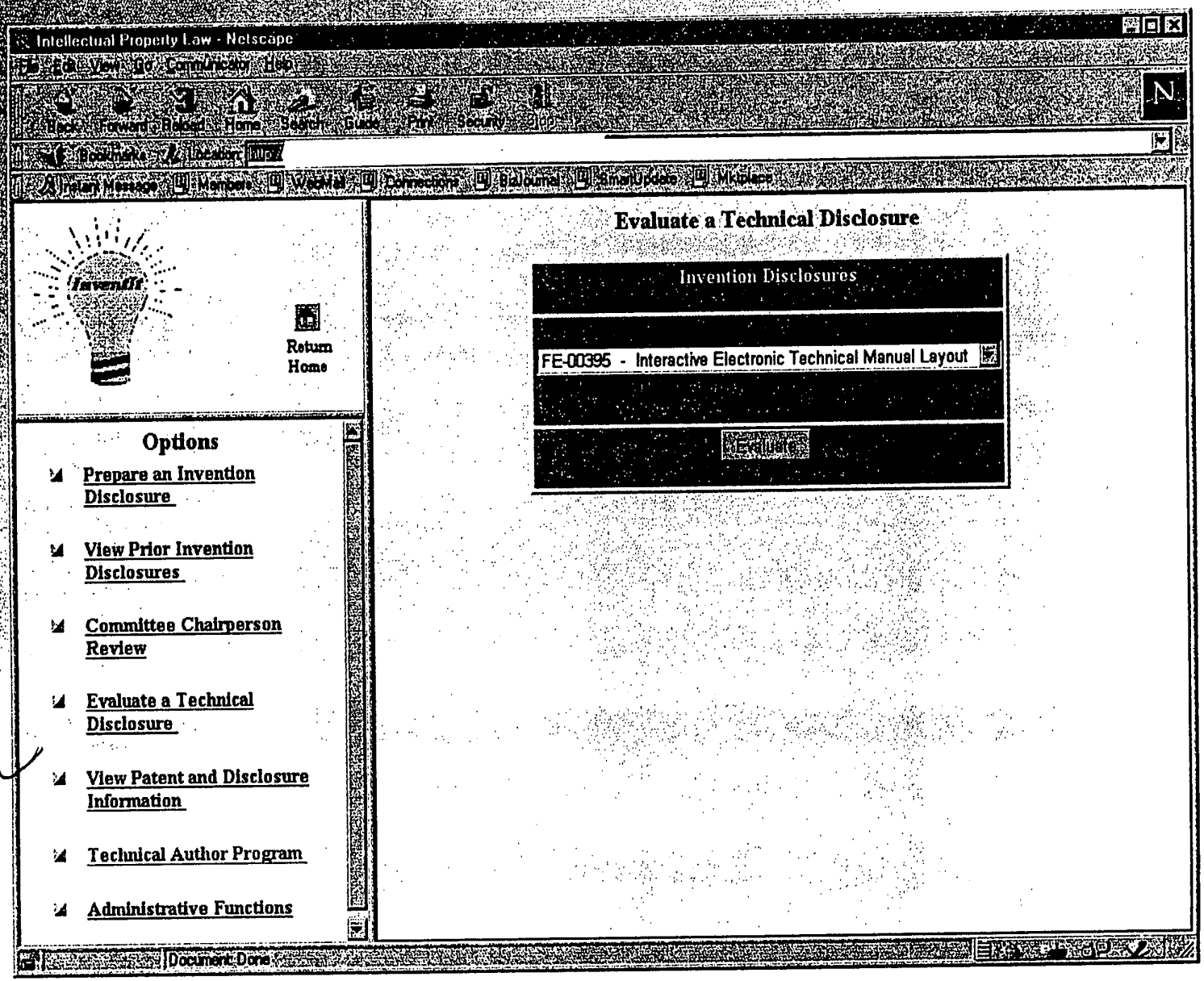
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Evaluator Note

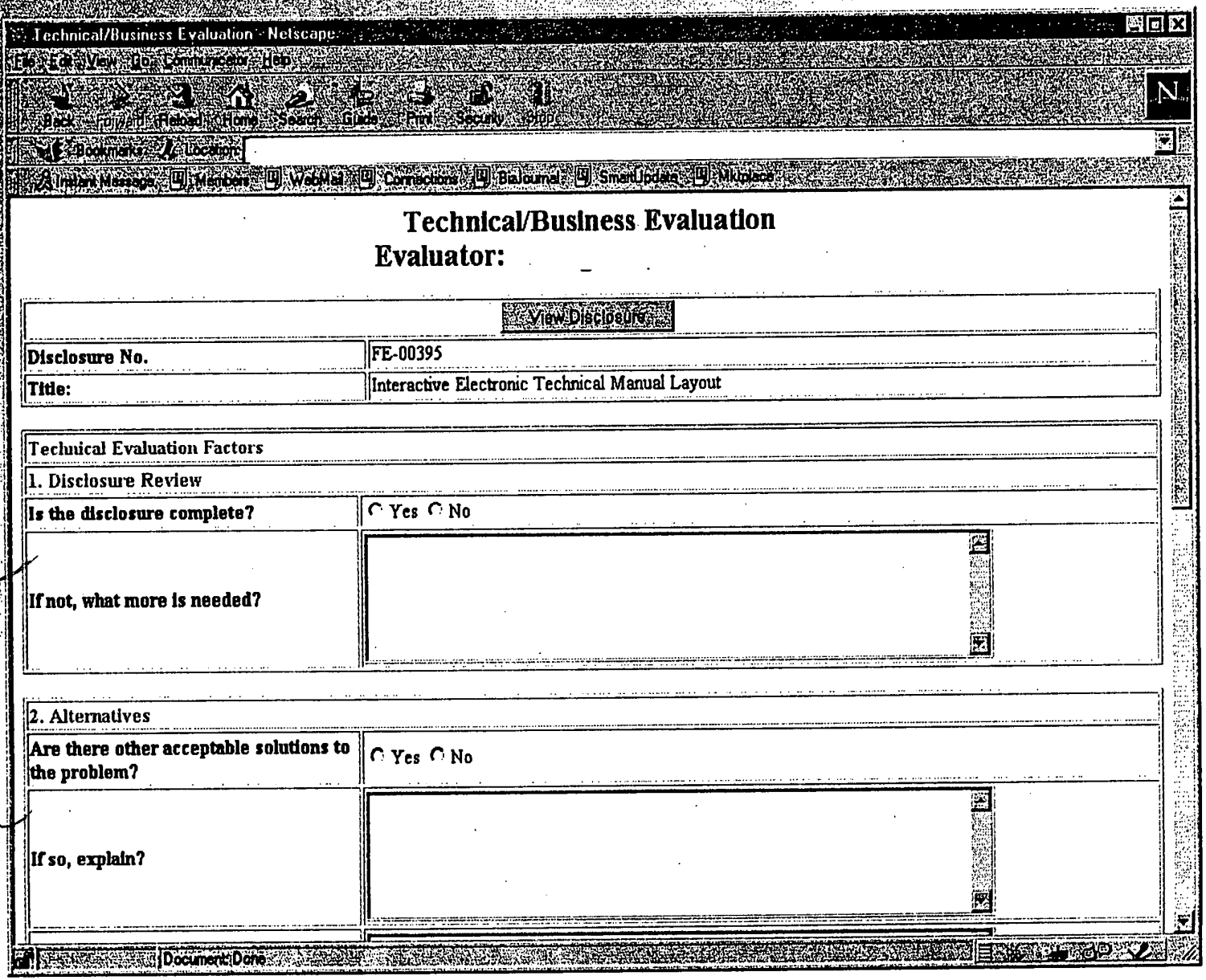


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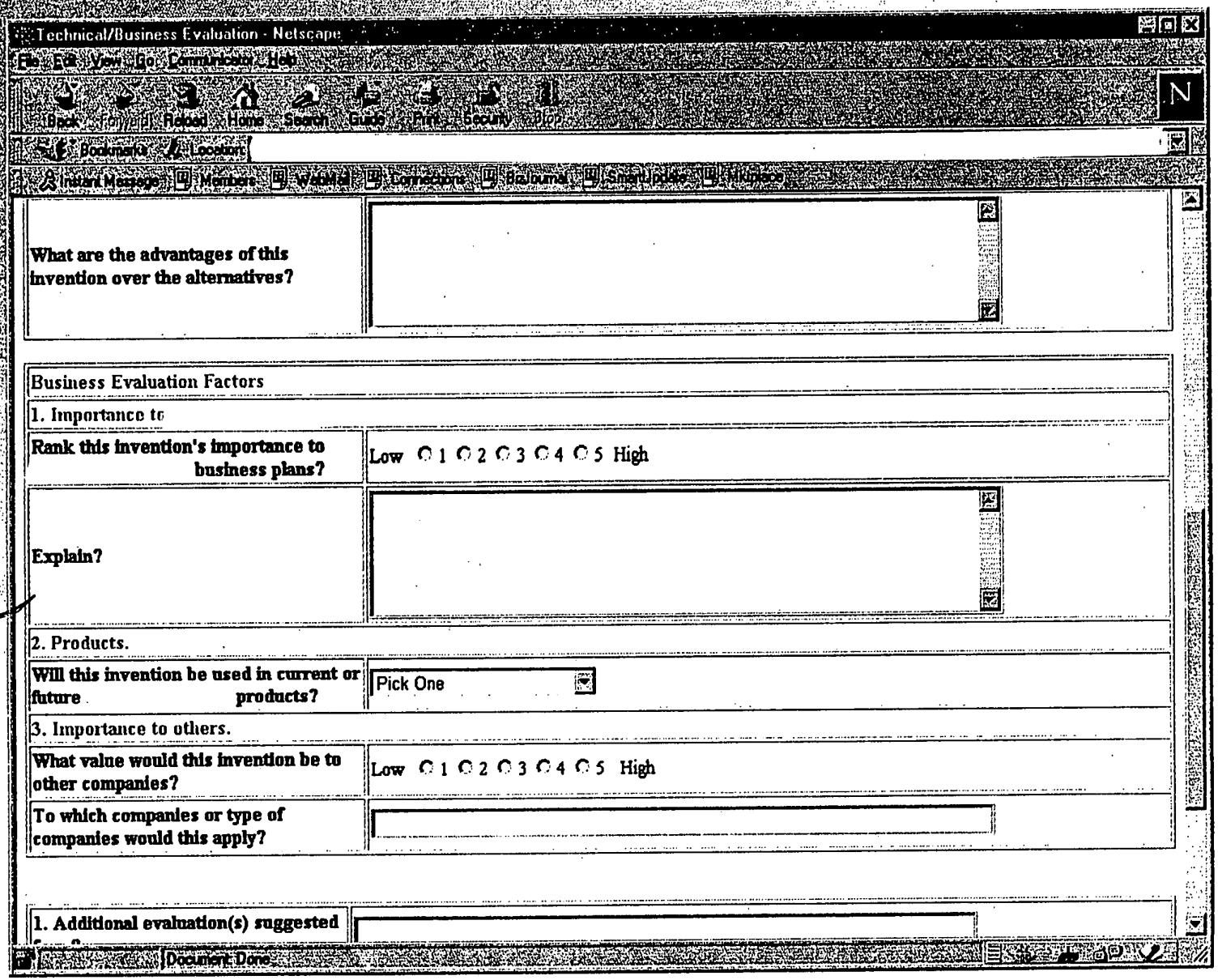


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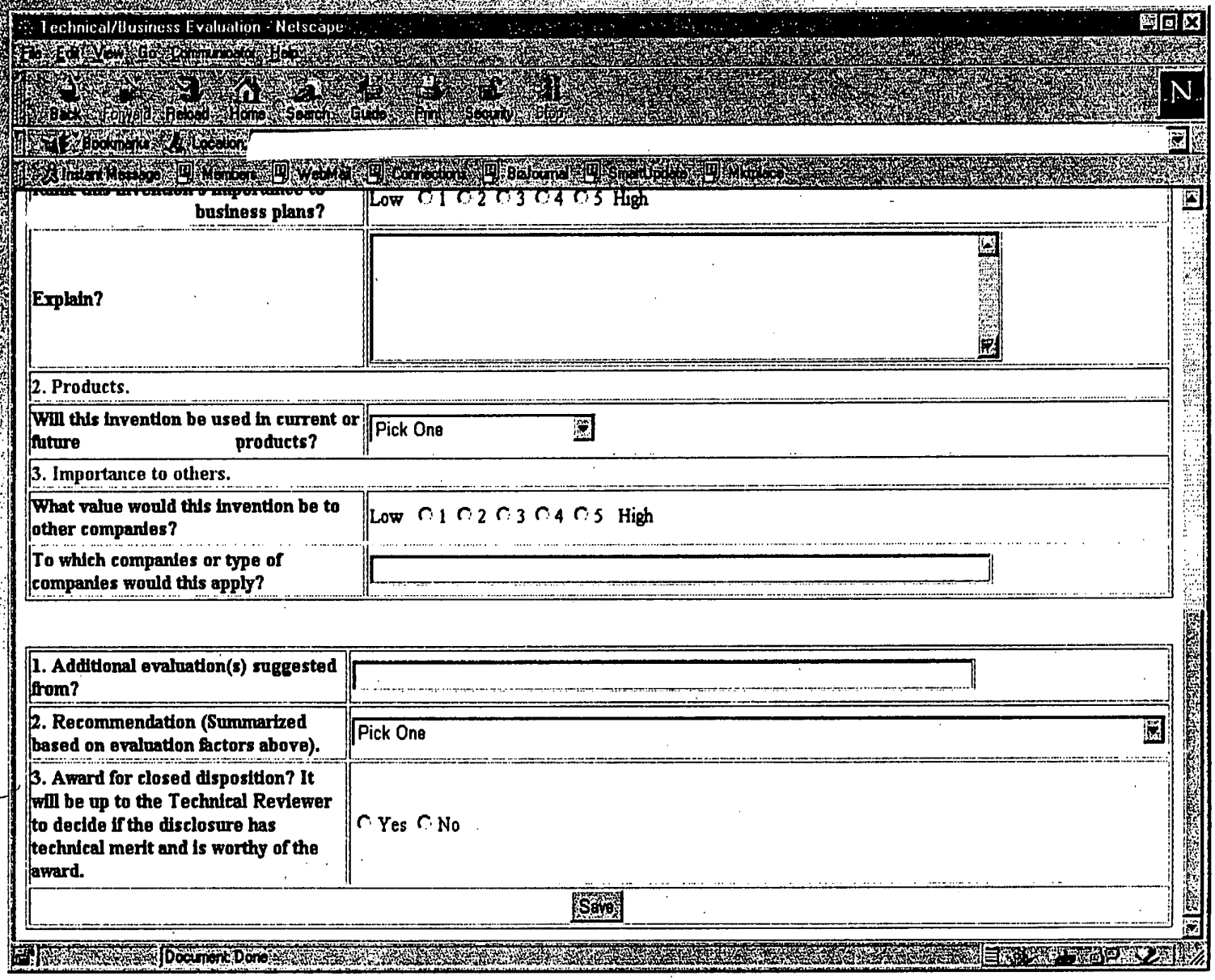


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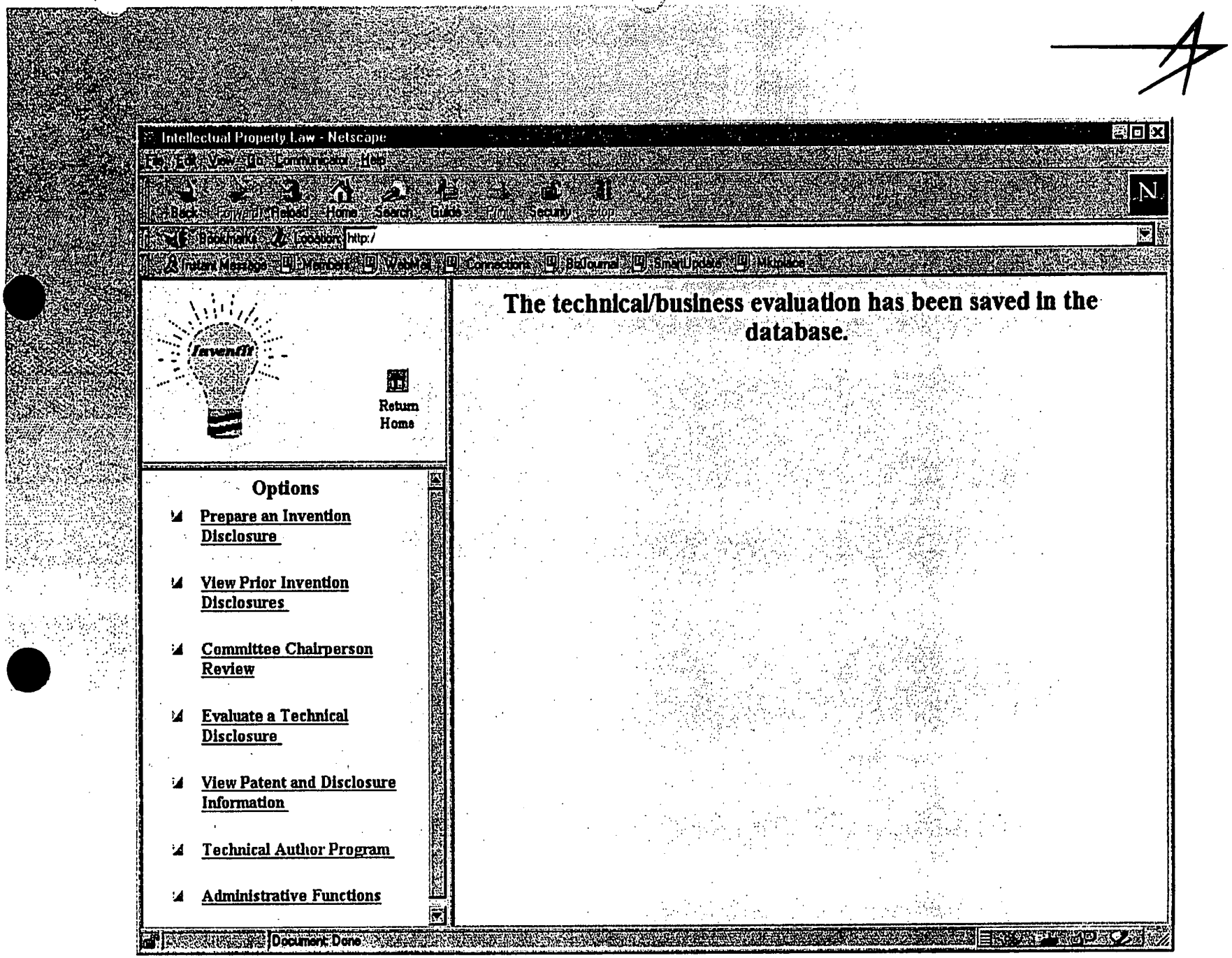


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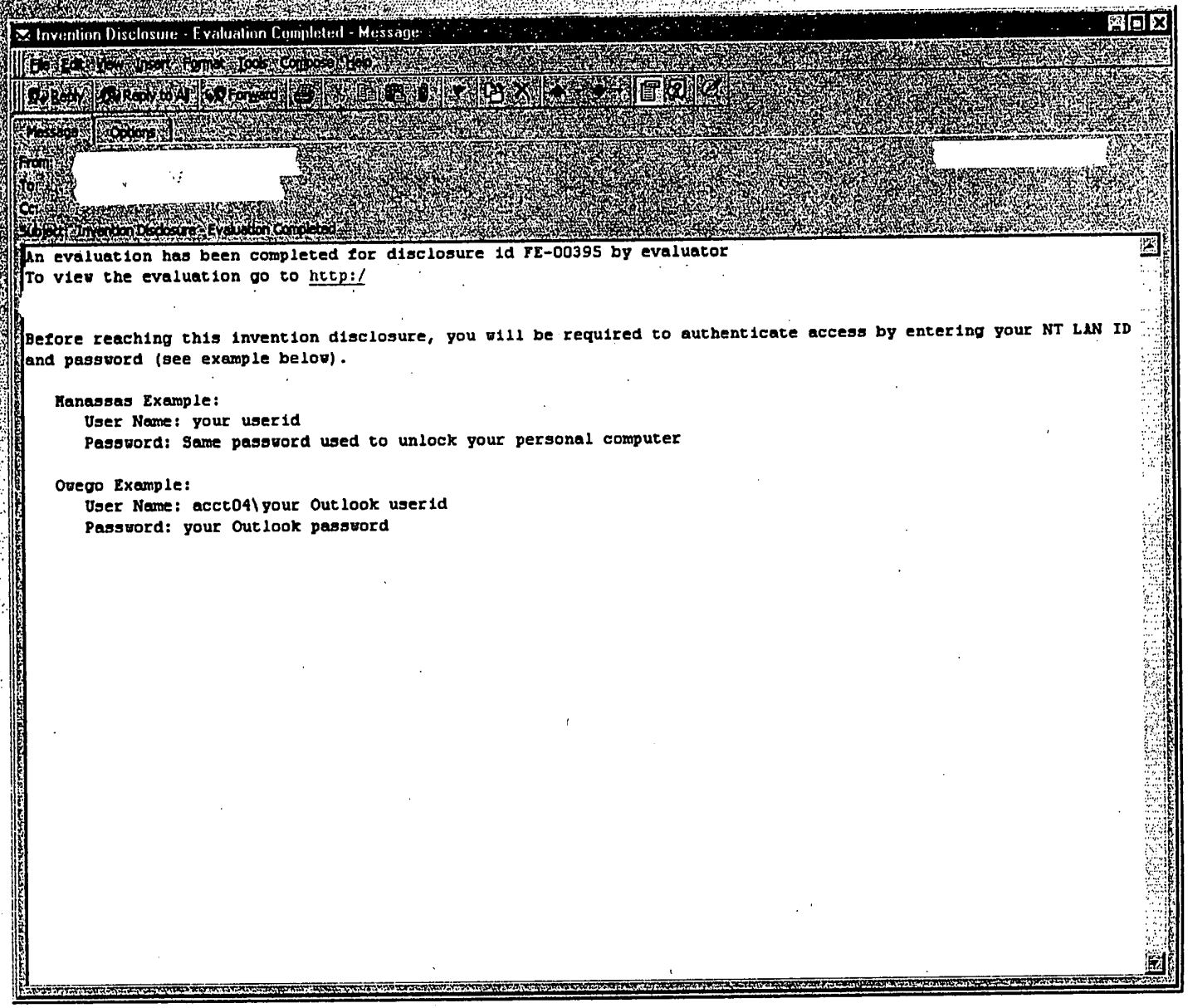
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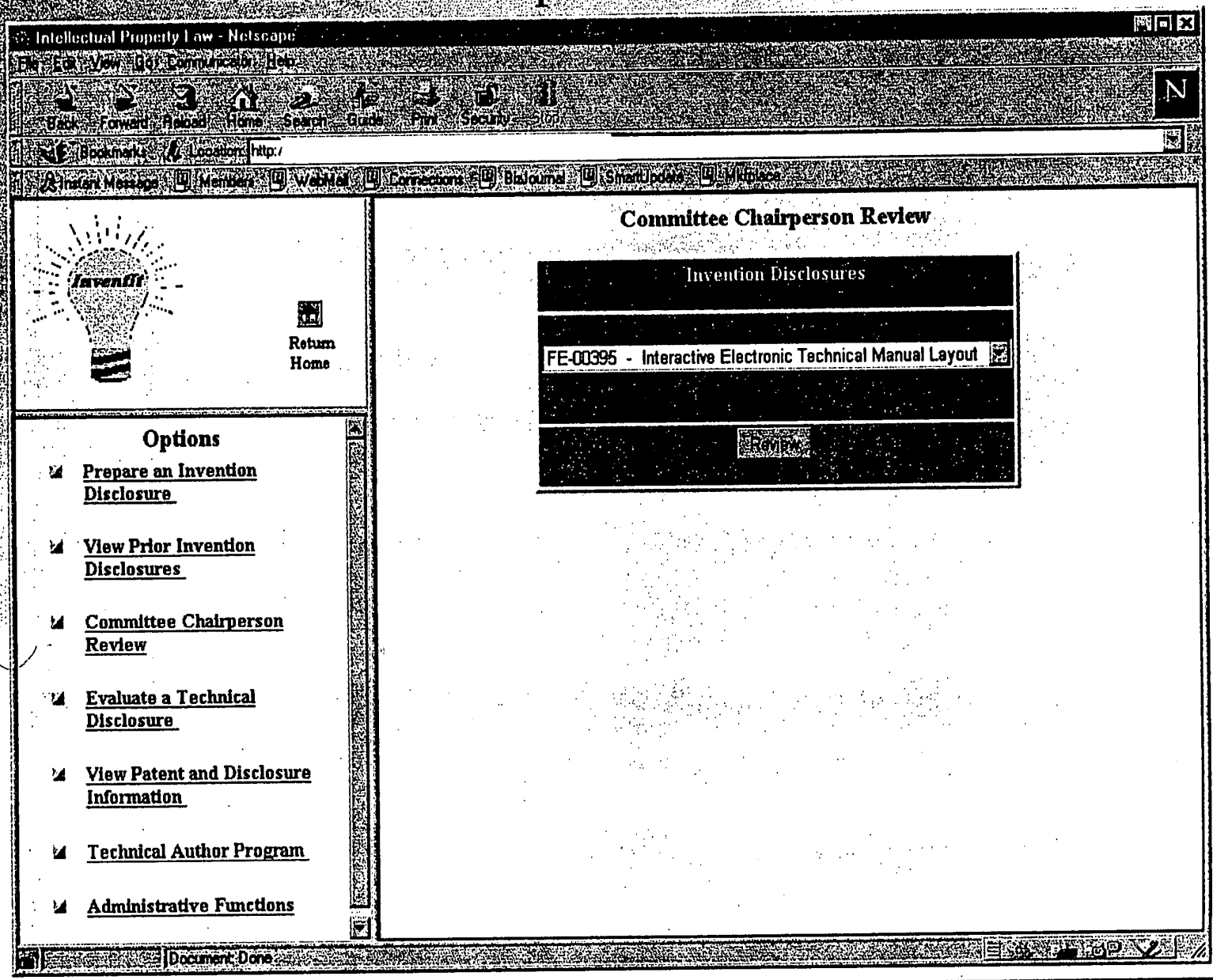
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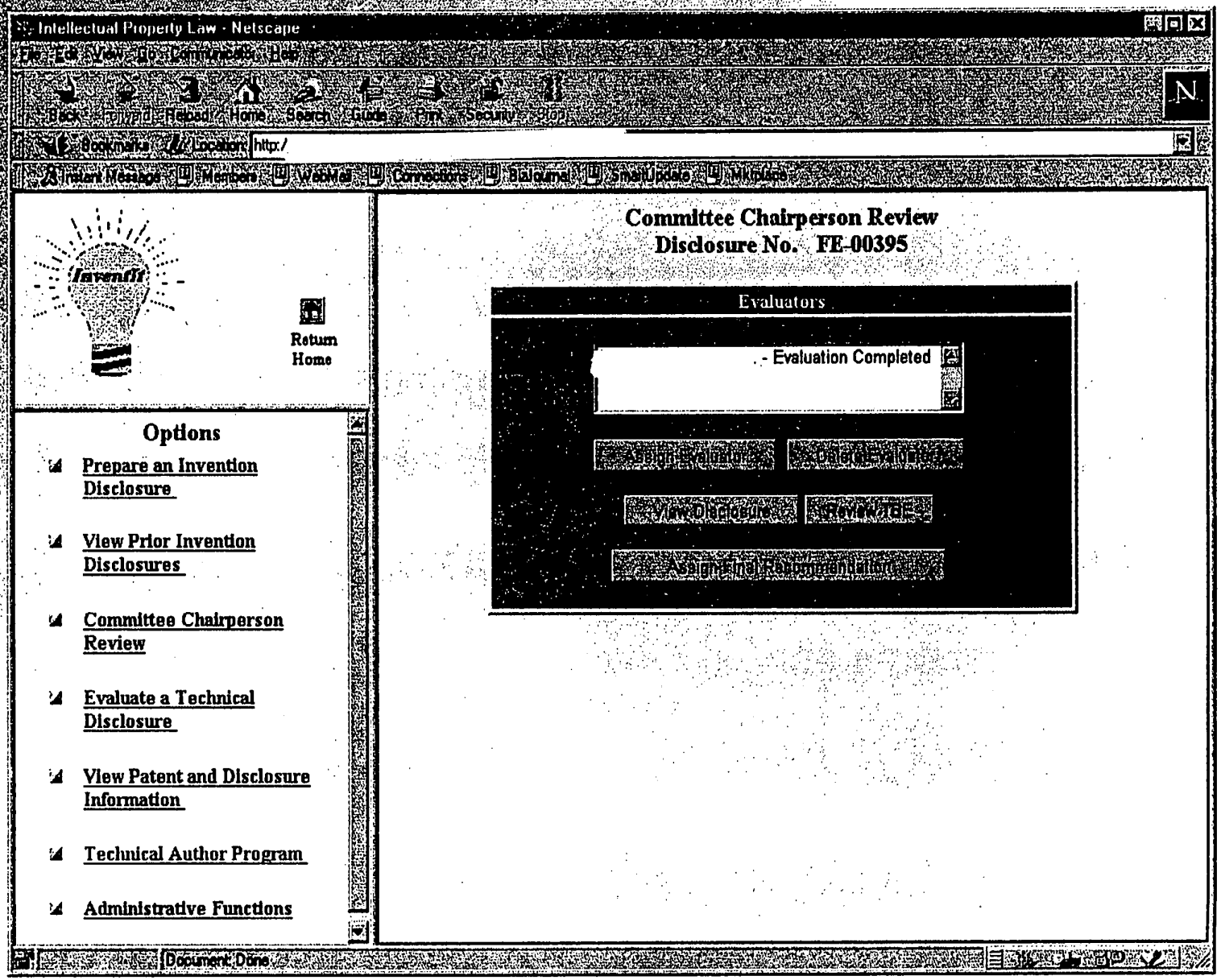


Committee Chairperson Review

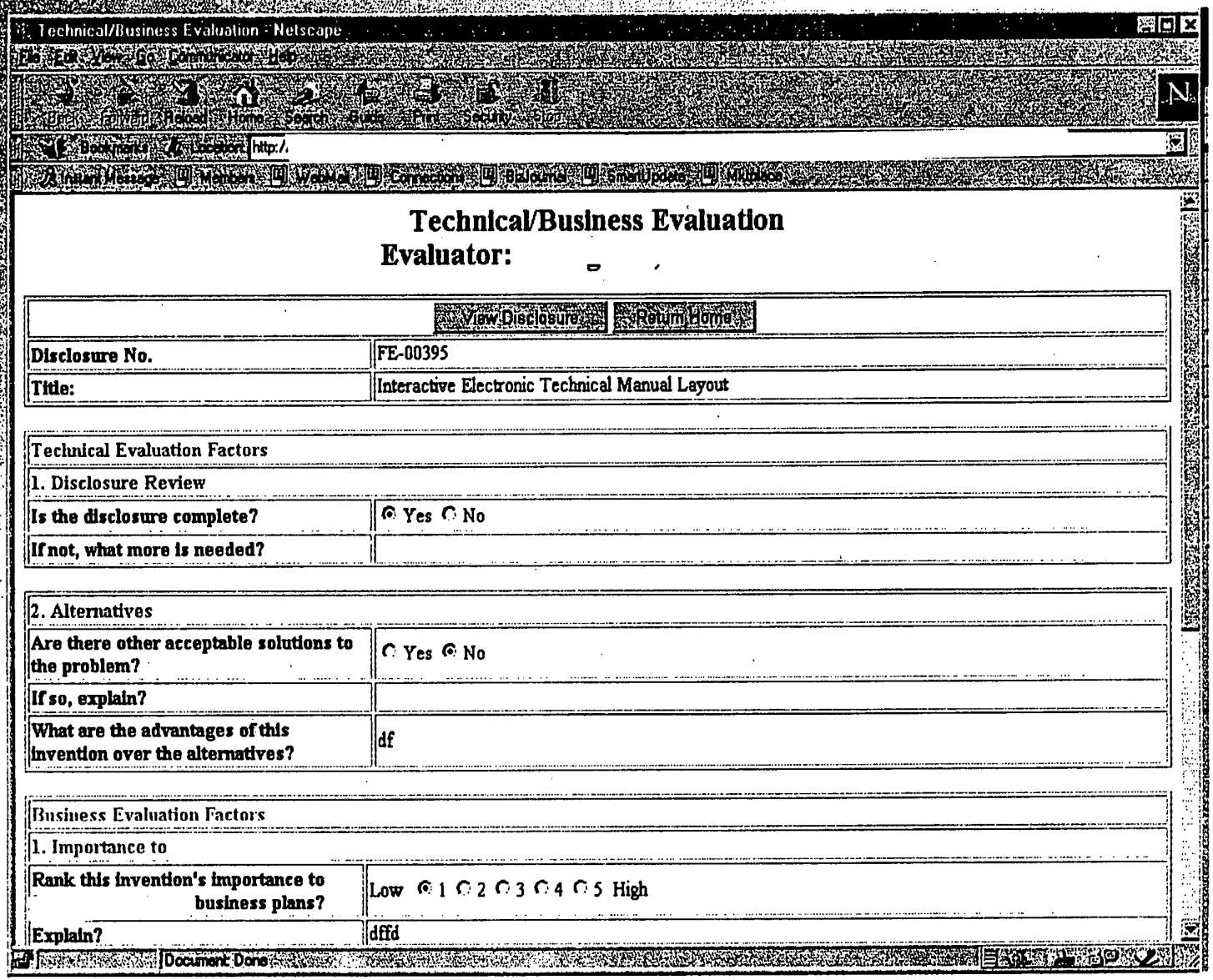


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Evaluation is now marked as completed



View of the completed TBE



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Title:	Interactive Electronic Technical Manual Layout

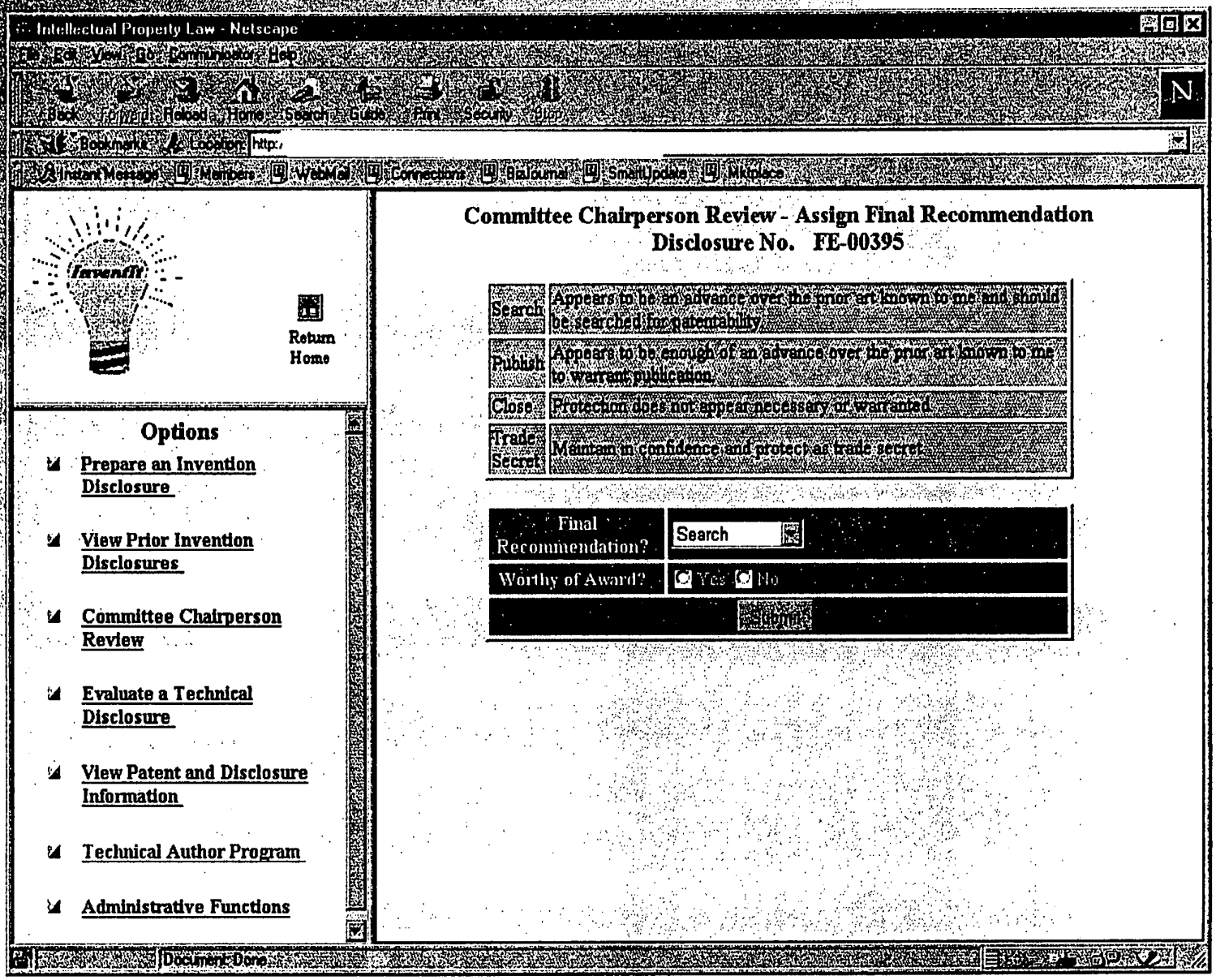
Technical Evaluation Factors	
1. Disclosure Review	
Is the disclosure complete?	(•) Yes () No
If not, what more is needed?	

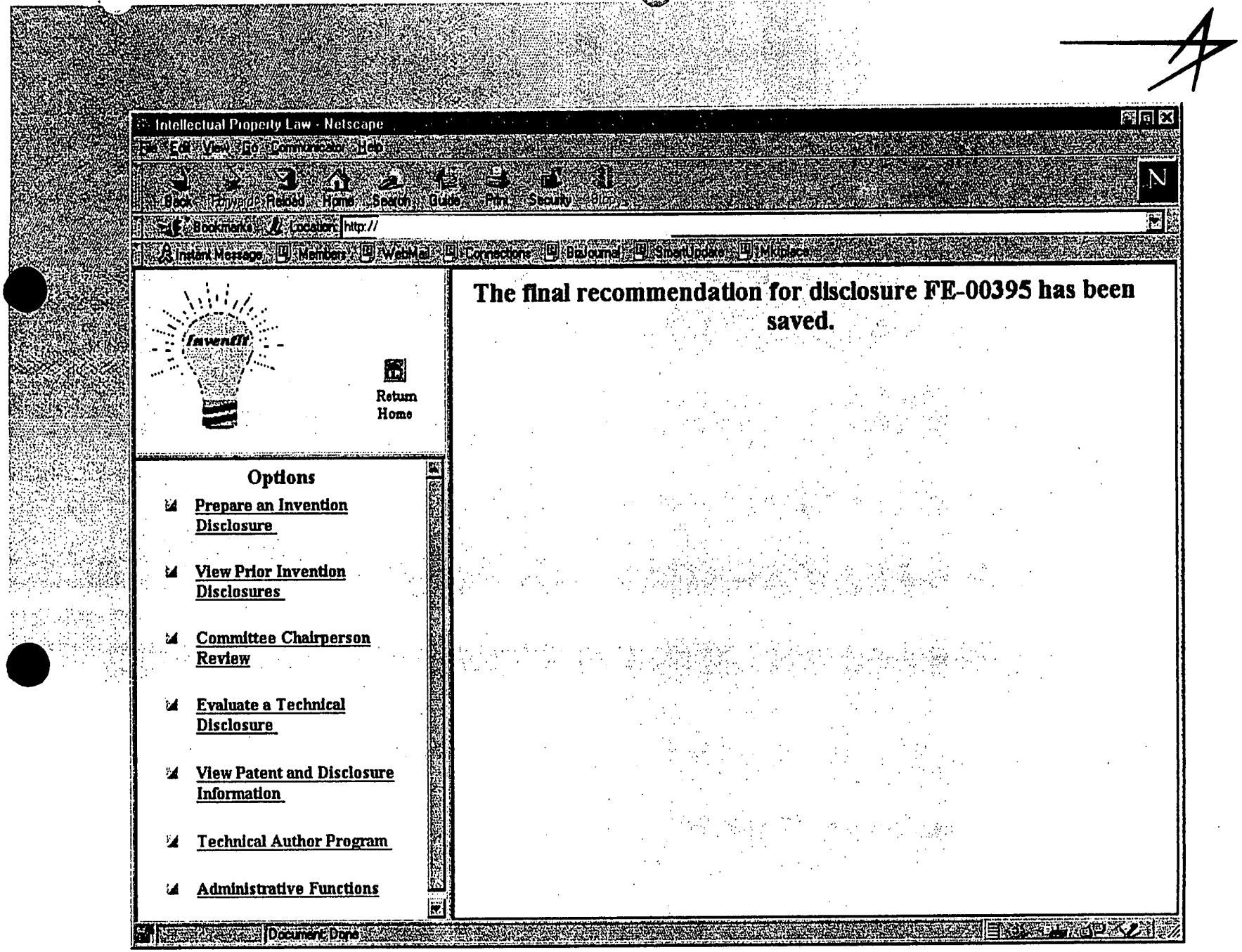
2. Alternatives	
Are there other acceptable solutions to the problem?	() Yes (•) No
If so, explain?	
What are the advantages of this invention over the alternatives?	df

Business Evaluation Factors	
1. Importance to	
Rank this invention's importance to business plans?	Low (•) 1 () 2 () 3 () 4 () 5 High
Explain?	dffd

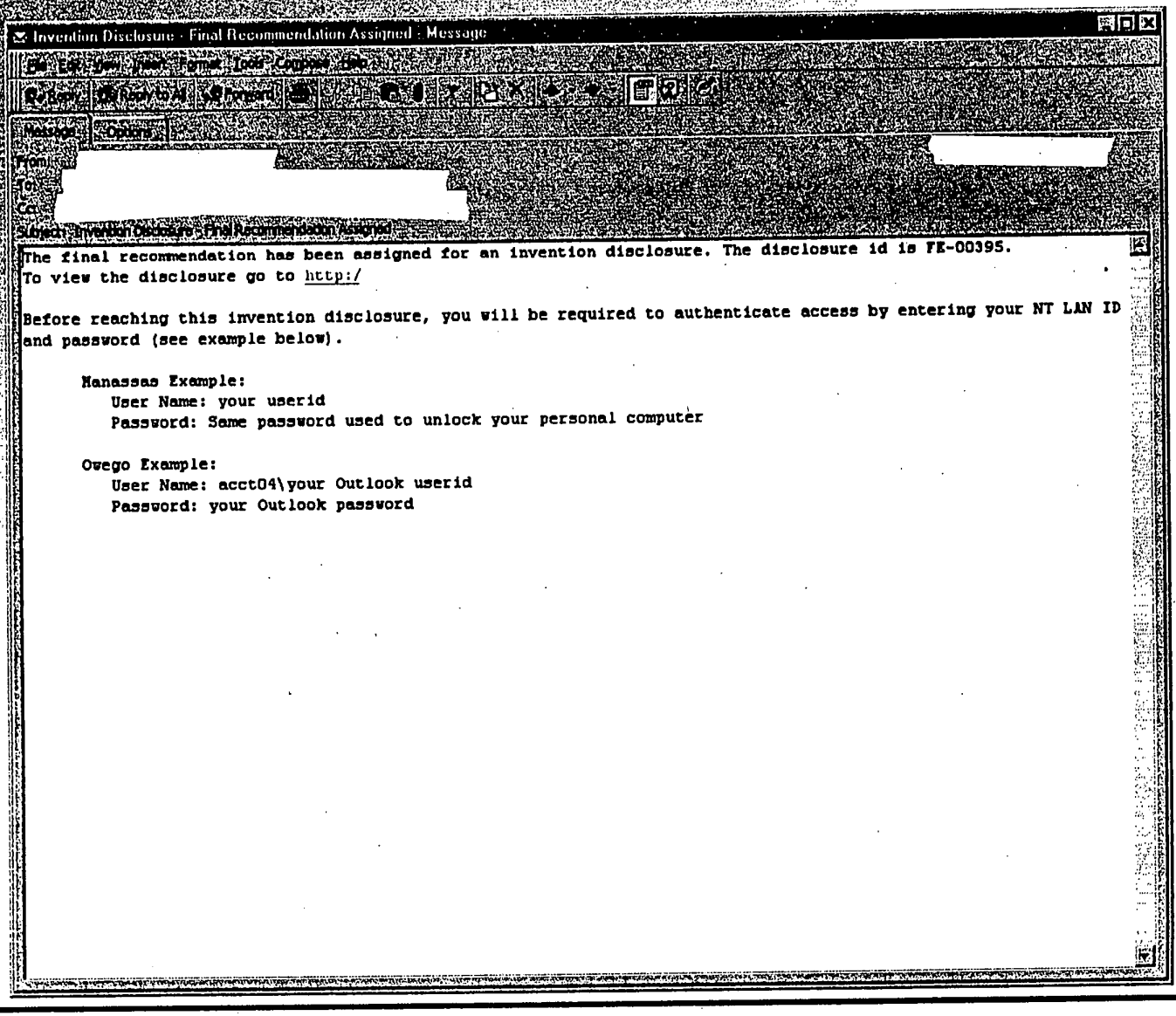
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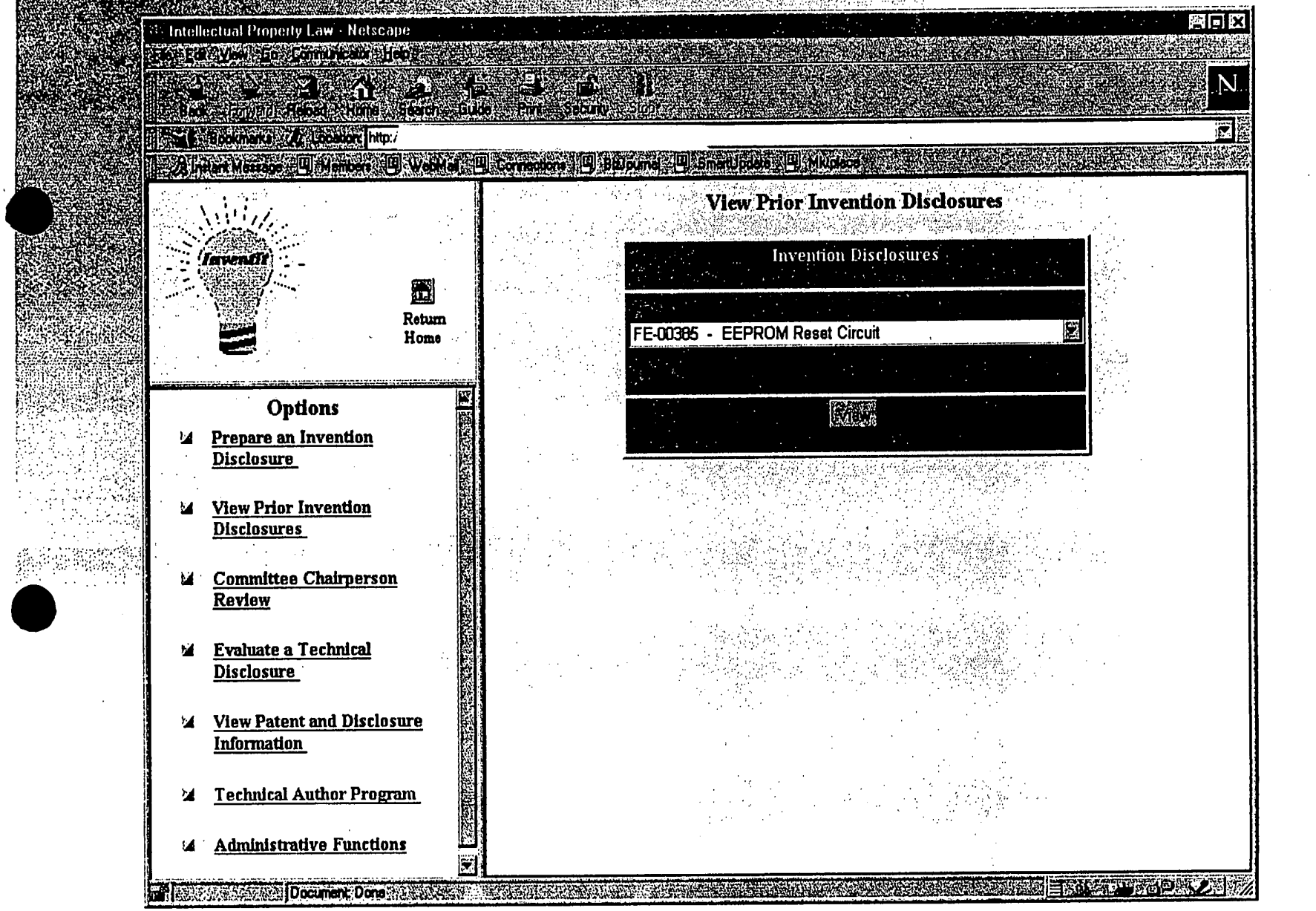



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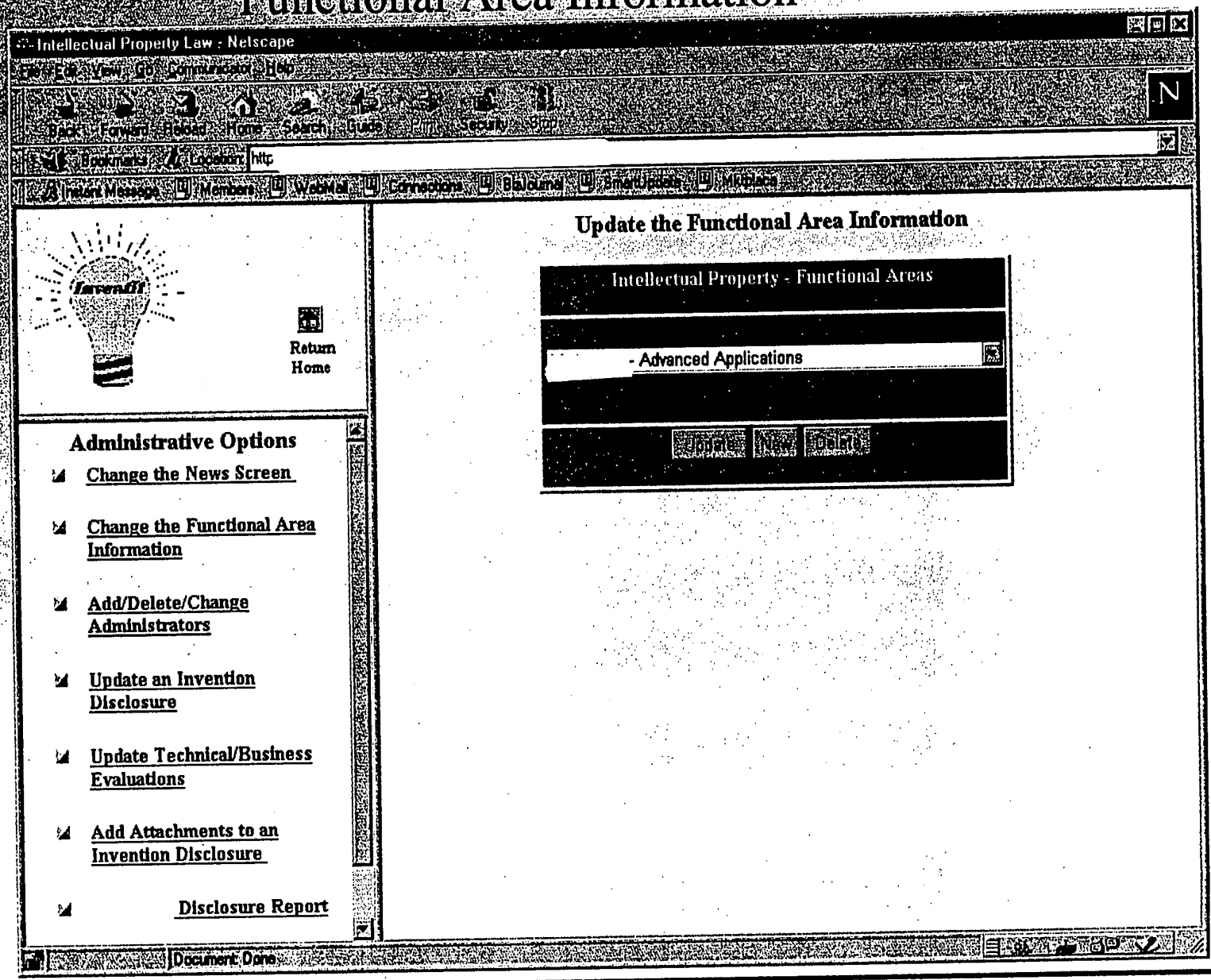
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FIG. 46

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FIG. 47

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FIG. 48

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